

FY24
AmeriCorps Competitive Funding
Technical Assistance Webinar
(Continuation)



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OVERVIEW

- I. Volunteer Florida Application Criteria**
- II. Continuation Changes Requirements**
- III. Next Steps**



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In 2023-2024,
VOLUNTEER FLORIDA

WILL ADMINISTER

44



AmeriCorps
Florida



PROGRAMS

WITH

1,790 AMERICORPS MEMBERS



SERVING IN

34 FLORIDA
COUNTIES



WHO CAN EARN UP TO

\$7.95

IN

SCHOLARSHIPS

MILLION



70%

OF THIS GRANT FUNDING
WILL SUPPORT
EDUCATION IN FLORIDA



AmeriCorps in Florida

AmeriCorps members provide tutoring and mentoring, job training and placement, independent living support, environmental stewardship and so much more.



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Overview of Application

- **FY2024 AmeriCorps Competitive RFP (Volunteer Florida)**
- Notice of Funding Opportunity (AmeriCorps)
- Application Instructions (AmeriCorps)
- Mandatory Supplemental Information (AmeriCorps)
- Performance Measures Instructions (AmeriCorps)



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FY2024 AmeriCorps Competitive RFP (Volunteer Florida)

Volunteer Florida Application Criteria, pg. 2

Performance Measures



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FY2024 Application Instructions

Continuation Requests, Pg. 13 Application Instructions

DO NOT MODIFY ORIGINAL NARRATIVE FIELDS. Information should be provided in the Continuation Changes narrative field as relevant. Include a header in this section with the year 2024.

- Changes in Operating Sites
- Significant Changes in Program Scope or Design
- Changes to Performance Measures
- Significant Changes to Monitoring Structures or Staffing
- Budget revisions (detail provided in section VI).

The page limit for the Continuation Changes field is six pages, as the pages print out from eGrants.

Any continuation applicant not requesting changes that fit within the above categories should enter “N/A” in Continuation Changes. AmeriCorps expects that most continuation applications will not be requesting changes.

FY2024 Expansion

Continuation applicants may apply for expansions. Expansions are increases in dollars, MSY, and/or members. Expansion requests may not exceed the cost/MSY threshold.

Continuation Applicants can request unexpended funds. AmeriCorps will allow you to use prior year unexpended grant funds for continuation competitive grants to enhance program activities, which is often referred to as carry forward. AmeriCorps will allow you to carry forward unexpended competitive funds to support the next program year. Funds may only be carried forward if the prime grant is a continuation grant in the next program year; we cannot transfer funds to a new or re compete grant.

FY2024 AmeriCorps Competitive RFP (Volunteer Florida)

Budget Instructions

- See the Volunteer Florida specific requirements (pages 4-7)
- See Attachment B/C – Detailed Budget Instructions for Cost Reimbursement Grants in AC NOFO (pages 69-79)
- See Attachment D – Detailed Instructions for Fixed Amount Grants in AC NOFO (pages 80-82)
- See Budget Checklist – AC NOFO (pages 83-85)

Administrative/Indirect Costs –

Five/Ten Percent Fixed Option or Federally Approved Indirect Cost Rate Option

- Corporation Fixed Calculation (AC Section 1 + AC Section 2 x .0526 x .60) Federal Share
- Corporation Fixed Calculation (AC and Grantee Share Total Section 1 + AC and Grantee Share Section 2 x .10) Grantee Share
- Commission Fixed Calculation (AC Section 1 + AC Section 2 x .0526 x .40) Federal Share Only
- If you have a Federally Approved Indirect Cost Rate, you must use it and you will see page 73, specifically B, to calculate.



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Budget Reminders

ALL calculations should be itemized and in an equation format for both Federal and Grantee Share.

Minimum living allowance for Full-Time members is \$18,700.

The cost per MSY can't exceed \$25,000 for both Fixed and Cost Reimbursement Grants.

Be sure to include background check costs for all staff and members charged to the grant either Federal or Grantee Share.

Including the Source of Funds information in Section III is required; the dollar amount in this section must match the total dollar amount in the budget exactly.

Must budget Travel costs for at least 2 staff members to attend 2 VF trainings (1 in Tallahassee, 1 in Orlando, Miami, Jacksonville, or Tampa) – 3 trainings if you are a new program or have new staff.

Commission Fixed is required and must be budgeted in the AmeriCorps Federal column only.

Be sure to include costs for member training, member gear, member FICA, member workers' compensation, and member health insurance (health insurance is required for Full-Time members).

There is a match requirement for the 2024-2025 contract year so be sure you are providing match at the required percentage for your organization.

FY2024 AmeriCorps Competitive RFP (Volunteer Florida)

Application Instruction via eGrants system

- A. For Continuation Applicants (applicants that are currently funded by Volunteer Florida) - When submitting your application into the eGrants system, click “Continuation/Renewal” under the “Creating an Application” box (in the lower left hand corner of the page).

Continuation: Cost Reimbursement

- Cost reimbursement applicants must select the following NOFA: **FY 2024 AmeriCorps State and Territory Commission (New and Continuation) (Due date: 1/4/2024)**
- You must select Florida from the state dropdown listing. Cost Reimbursement applicants should see that their application is linked to the Volunteer Florida Prime Application Grant ID Number: **24AC259576**.

Continuation: Fixed

- Fixed Amount applicants must select the following NOFA: **FY 2024 AmeriCorps State and Terr Comm Fixed Amount, EAP (New and Continuation) – (Due date: 1/4/2024)**
- You must select Florida from the state dropdown listing. Fixed applicants should see that their application is linked the Volunteer Florida Prime Application Grant ID Number: **24ES259574**.

FY2024 AmeriCorps Competitive RFP (Volunteer Florida)

Supplemental Documents (Continuation)

Submitted via
Blackbaud
Grantmaking
Platform

- The most recent audit report including management letter and schedule of findings and questioned costs.
- Completed provider assessment questionnaire (only required if agency hired a new CEO, Executive Director, CFO or Project Director within last twelve months).
- Most recent agency wide YTD consolidated income statement and balance sheet.

Copy and Paste in Browser (to bypass login):

https://www.grantrequest.com/SID_2153?SA=SNA&FID=35573



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✦ Required before final submission

Submission of additional documents is required for the FY24 AmeriCorps Competitive application. Documents must be received by the application due date (October 18, 2023 5:00 pm EST) to be considered for funding. Please see NOFO for full guidance.

Applicable templates for the required additional documents, are posted at:
<https://www.volunteerflorida.org/ameriCorps-grant-opportunities/>

✦ Organization Name

First Name

Last Name

E-mail

Continuation Applications**1. Audit Statement**

The most recent audit report including management letter and schedule of findings and questioned costs for your organization.

 No file chosen**2. Provider Assessment Questionnaire**

Only required if agency hired a new CEO, Executive Director, CFO or Project Director within last twelve months.

 No file chosen**3. Most recent agency-wide YTD consolidated income statement and balance sheet.**

Most recent agency wide YTD consolidated income statement and balance sheet.

 No file chosen

FY2024 AmeriCorps Competitive RFP



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Public Health AmeriCorps

AmeriCorps is also offering continuation funding only for Public Health AmeriCorps.

Please direct questions to americorpsrfp@volunteerflorida.org

Continuation PHA: Cost Reimbursement

- Cost reimbursement applicants must select the following NOFA: **FY 2024 Public Health AmeriCorps Commission (Continuation Only) (Due date: 1/4/2024)**
- You must select Florida from the state dropdown listing. Applicants should see that their application is linked to the Volunteer Florida Prime Application Grant ID Number: **24AC259573.**

Timeline (Anticipated)

- **September 18, 2023** – FAQs Posted on website
- **October 18, 2023 by 5:00 pm EDT** – Applications due in eGrants and supporting documentation submitted in Blackbaud
- **October 25 - November 13, 2023** – External and Internal Review
- **November 20, 2023** – Clarification provided to applicants considered for funding
- **December 7, 2023 by 5:00 pm EST** – Revised AmeriCorps Applications due
- **December 11, 2023** – Volunteer Florida Commissioner review and approval
- **December 26, 2023** – Submission of funding recommendation to AmeriCorps
- **May 2024** – Funding Notification from AmeriCorps
- **August 1, 2024** – Anticipated contract start date



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Next Steps

- Review the full application – released September 5, 2023
- Contact Volunteer Florida with your questions, americpsrfp@volunteerflorida.org
- AmeriCorps Application due in eGrants – October 18, 2023
- AmeriCorps Application supplemental documents due in Blackbaud System – October 18, 2023
- Sign up for Volunteer Florida communications (www.volunteerflorida.org)



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Resources



Volunteer Florida Website

<https://www.volunteerflorida.org/ameriCorps-grant-opportunities/>

AmeriCorps.gov

<https://www.americorps.gov/funding-opportunity/fy-2024-ameriCorps-state-national-grants>

— AMERICORPS — PLEDGE

.....

I will get things done for America

to make our people safer,
smarter, and healthier.

I will bring Americans together

to strengthen our communities.

Faced with apathy,

I will take action.

Faced with conflict,

I will seek common ground.

Faced with adversity,

I will persevere.

I will carry this commitment

with me this year and beyond.

I am an AmeriCorps member, and

I will get things done.

