

# FY22 AmeriCorps Formula Funding

## Technical Assistance Webinar (New/Recompete)



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# OVERVIEW

- I. The Big Picture of AmeriCorps
- II. AmeriCorps: Grant Guidelines, Budget
- III. Next Steps



# What does Volunteer Florida do?



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Administers AmeriCorps and National Service programs

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Coordinates volunteers and donations before, during and after disasters

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Increases volunteerism through grants, trainings and recognitions

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Manages the Volunteer Florida Foundation

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# AmeriCorps



## AmeriCorps

- AmeriCorps State and National
- AmeriCorps VISTA (Volunteers in Service to America)
- AmeriCorps NCCC (National Civilian Community Corps)



## AmeriCorps Seniors

- AmeriCorps Seniors Foster Grandparent
- AmeriCorps Seniors RSVP (Retired and Senior Volunteer Program)
- AmeriCorps Seniors Senior Companion

# AmeriCorps State and National

AmeriCorps State and National engages tens of thousands of individuals in all 50 states, territories and select tribal nations each year at more than 2,000 locations including **nonprofits, schools, public agencies, and community and faith-based groups** across the country.

AmeriCorps members help communities tackle pressing problems while mobilizing **millions** of volunteers for the organizations they serve.

Provides members an environment that propels personal development, opens diverse career paths, and promotes lifelong civic engagement.





# AmeriCorps in Florida

AmeriCorps programs support local community efforts to address education, environmental stewardship, disaster services, veterans services and other human needs.

## In 2021-2022, VOLUNTEER FLORIDA

WILL ADMINISTER

37



AmeriCorps  
Florida



PROGRAMS

WITH

1,612 AMERICORPS MEMBERS



SERVING IN

36 FLORIDA  
COUNTIES



WHO CAN EARN UP TO

\$7.4 MILLION IN  
SCHOLARSHIPS



78% OF THIS GRANT FUNDING  
WILL SUPPORT  
EDUCATION IN FLORIDA



# How can the people power of AmeriCorps move the needle on critical issues in my community?

*(In other words - What is the direct service that AmeriCorps members will provide that will make a measurable impact in one year?)*





# Focus Areas for National Service



AmeriCorps places thousands of teachers, tutors, and mentors into low performing schools, helping students succeed in school and gain skills necessary to get 21st century jobs.

Education



Members build trails, restore parks, protect watersheds, run recycling programs, and promote energy efficiency, weatherization, and clean energy.

Environmental Stewardship



From forest fires and floods, to hurricanes and tornadoes, AmeriCorps members have provided critical support to millions of Americans affected by disasters since 1994.

Disaster Services



AmeriCorps supports the military community by engaging veterans in service, helping veterans readjust to civilian life, and providing support to military families.

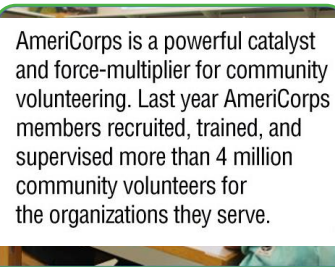
Veterans and Military Families



AmeriCorps increases access to health services, provides nutrition education, alleviates hunger and supports independent living and social support services.



Healthy Futures



AmeriCorps is a powerful catalyst and force-multiplier for community volunteering. Last year AmeriCorps members recruited, trained, and supervised more than 4 million community volunteers for the organizations they serve.

Capacity Building



AmeriCorps provides financial education, job training and placement programs, tax preparation services, and connection with community services and benefits.



Economic Opportunity





# AmeriCorps Benefits

Living allowance

Student loan deferment, loan forbearance

Segal AmeriCorps Education Award

Skills based and professional development training

Health insurance (full time members)

Child care assistance (full time members)

Engaged learning and connection to community

Career opportunities



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# AmeriCorps Member Eligibility

Be a United States citizen, U.S. national, or a lawful permanent resident alien of the United States;

Be at least 17 years of age; and

Have a high school diploma or GED or work towards obtaining one while in the program. It is a requirement to obtain a high school diploma or GED before one is eligible to use the Education Award.

Must be clear of any record on the National Sex Offender Public Registry.

Must have a criminal record clear of any conviction(s) of murder.

# AmeriCorps Members commit to serve a full year and can serve:

Full-Time – 1700 Hours

Reduced Full-Time – 1200 Hours

Half-Time – 900 Hours

Quarter-Time – 450 Hours

Minimum Time – 300 Hours



# Examples of AmeriCorps Service

Remove **invasive exotics** from public parks, **restore habitat**, visitor **education**

**Home repair** and housing units made available to disadvantaged individuals

Provide **tutoring** and **mentoring** to students

Provide independent living and **financial literacy** to persons with **disabilities**

Provide **career coaching** and **job skills** training resulting in **employment**

Increase **financial literacy** or **health access** services for individuals

**Disaster preparedness, mitigation** and **recovery**



# Environmental Stewardship/Resiliency AmeriCorps Opportunity

(Attachment A, Notice Priority)

Examples:

**Trees planted**

**Miles of Coastline cleaned**

**Acres of coastal wetland restored**

**Community gardens created**

**Urban heat awareness/education**

**Solar installations and energy efficiency retrofits for home owners**

**Home energy audits**

**Youth environmental education programming**



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# Things to Know

1

AmeriCorps programs are funded through federal grants.

2

Organizations apply to Volunteer Florida through a competitive process for a grant to support a minimum of the equivalent 10 full time members. Volunteer Florida prefers applications with greater than 10 MSY.

3

The host or lead organization fully manages the program at the local level and includes 1 FTE or the equivalent in budget for program management.

4

AmeriCorps members are not staff and can not be placed in an administrative function.



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# Overview of Application

- **FY2022 AmeriCorps Formula RFP (Volunteer Florida)**  
**Attachment A**
- Notice of Funding Opportunity (AmeriCorps)
- Application Instructions (AmeriCorps)
- Mandatory Supplemental Guidance (AmeriCorps)
- Performance Measures Instructions (AmeriCorps)





# FY2022 AmeriCorps Formula RFP (Volunteer Florida)

Volunteer Florida Application  
Criteria, pg. 2

Performance Measures



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# FY2022 AmeriCorps NOFO (AmeriCorps)

“Review Criteria,” Page 21

Categories/ Subcategories	Percentage
<b>Executive Summary</b>	0
<b>Program Design</b>	50
Theory of Change and Logic Model	24
Evidence Tier	12
Evidence Quality	8
Notice Priority	(3)
Member Experience	6
<b>Organizational Capability</b>	25
Organizational Background and Staffing	9
Compliance and Accountability	8
Culture That Values Learning	4
Member Supervision	4
<b>Cost Effectiveness and Budget Adequacy</b>	25

# FY2022 AmeriCorps Formula RFP (Volunteer Florida)

- Budget Instructions
  - See the Volunteer Florida specific requirements (pages 7-9)
  - See Attachment B – Detailed Budget Instructions (pages 73-77)
- Administrative/Indirect Costs – 5% Total
  - Corporation Fixed (Section 1 + Section 2 x .0526 x .60)
  - Commission Fixed (Section 1 + Section 2 x .0526 x .40)



# Budget Example

Applicants can request the maximum of \$21,600 per 1 Member Service Year (MSY).

An applicant requesting 10 full-time members would apply for a \$216,000 grant.

1 full-time member = 1 MSY

Cost per MSY = \$21,600

10 full-time Members = 10 MSY

10 MSY X \$21,600 = \$216,000

Match: 24% cash/in kind of the total grant.

# Match Example:

10 full time  
members:

- Approximately \$216K federal request
- Minimum match estimate \$68K

Source of Match  
Type: Cash or In  
Kind

20 full time  
members:

- Approximately \$432K federal request
- Minimum match estimate \$136K

Examples: In Kind  
Donations, Local  
Foundation Grants,  
School District,  
State and Federal  
grants, Agency  
General Revenue

# Budget Reminders

Calculations should be itemized and in equation format

Minimum living allowance for full time members is \$16,502

The cost per MSY can't exceed \$21,600

Be sure to Include background check costs for all staff and members charged to the grant either Federal or Match

Include the Source of Funds information in Section III and the dollar amount in this section should total the dollar amount in the budget

Budget Travel costs for at least 2 staff members to attend 2 VF trainings (1 in Tallahassee, 1 (Orlando, Miami, Jacksonville, Tampa) – 3 if you are a new program

Commission Fixed is required and must be budgeted in the AmeriCorps section only

Be sure to include costs for member training, member gear, worker's compensation, and health insurance for members if FT

The match requirement has returned for the 2022-2023 contract year

# FY2022 AmeriCorps Formula RFP (Volunteer Florida)

## Application Instruction via eGrants system

- A. New Applicants: After logging into the eGrants system, click “New” under the “Creating an Application” box (in the lower left hand corner of the page).
- B. For Re-compete or Continuation Applicants (applicants that are currently funded by Volunteer Florida): When submitting your application into the eGrants system, click “Continuation/Renewal” under the “Creating an Application” box (in the lower left hand corner of the page).
- C. All applicants must select the following NOFA: **FY 2022 AmeriCorps State and Territory Commission (New and Continuation) (Due date: 1/5/2022)**
- D. All applicants must select Florida from the state dropdown listing. Cost reimbursement applicants should see that their application is linked to the Volunteer Florida Prime Application Grant ID Number: 22AC243891.



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# FY2022 AmeriCorps Formula RFP (Volunteer Florida)

## Supplemental Documents (New/Recompete)

Submitted via  
Blackbaud  
Grantmaking  
Platform

- The most recent audit report including the management letter and the schedule of findings and questioned costs.
- Operational and Financial Management Survey (OFMS). Please submit as a word document
- Completed provider assessment questionnaire.
- Certification of 60 day operating capital.
- Most recent agency-wide YTD consolidated financial statement and balance sheets.
- Evidence documents, per NOFO guidance

# FY2022 AmeriCorps Formula RFP (RECOMPETE ONLY)

## Evaluation Documents

- Evidence documents per NOFO guidance.
- Evaluation documents, as applicable, per NOFO guidance.
- Recompeting programs to submit evaluation requirements to [americorpsrfp@volunteerflorida.org](mailto:americorpsrfp@volunteerflorida.org) by 5pm EST on February 18, 2022.
- Final evaluation documents will be submitted via Blackbaud Grantmaking.

# FY2022 AmeriCorps Formula RFP



Page 1

✦ Required before final submission

Submission of additional documents is required for the FY22 AmeriCorps Formula application. Documents must be received by the application due date to be considered for funding. Please see NOFO for full guidance.

Applicable templates for the required additional documents, are posted at:  
<https://www.volunteerflorida.org/ameri-corps-grant-opportunities/>

✦ Organization Name

First Name

Last Name

E-mail

## New/Recomplete Applications

### 1. Audit Statement

The most recent audit report including the management letter and the schedule of findings and questioned costs.

No file chosen

### 2. Operational and Financial Management Survey (OFMS)

Please submit the OFMS as a Word document.

No file chosen

### 3. Provider Assessment Questionnaire

No file chosen

### 4. Certification Operating Capital

Certification of 60 day operating capital.

No file chosen

### 5. Most recent agency-wide YTD consolidated income statement and balance sheet.

Most recent agency-wide YTD consolidated income statement and balance sheet.

No file chosen

### 6. Evidence documents

Briefs or reports supporting level of evidence, per NOFO guidance.

No file chosen

### 7. Evaluation Report and/or Plan

Documents due for recompeting programs only, per NOFO guidance.

No file chosen



# What Does it Mean to “operate” an AmeriCorps Program?

The AmeriCorps program becomes yours!

Your organization must recruit and manage AmeriCorps members

Your organization must manage payment of AmeriCorps member living allowance

Your organization will develop local partnerships

Your organization will track and report progress

Your organization will submit monthly cost reimbursement invoices and support documentation.

# Timeline (anticipated)

- **February 3, 2022, 2:00 pm EST** – “AmeriCorps 101” Webinar
- **February 7, 2022, 2:00 pm, EST** – **Technical Assistance Webinar**
- **February 22, 2022, 2:00 pm, EST** – “Creating Strong Narratives” Webinar
- **February 24, 2022, 2:00 pm EST** – “Budget 101” Webinar
- **March 7, 2022 by 5:00 pm EST** – Applications due in eGrants and supporting documentation submitted
- **March 11 – April 13, 2022** – External and Internal Review
- **April 28, 2022** – Clarification provided to applicants considered for funding
- **May 19, 2022 by 5:00 pm EST** – Revised AmeriCorps Applications due
- **May 23, 2022** – Volunteer Florida Commissioner review and approval
- **June 6, 2022**– Submission of funding recommendation to AmeriCorps
- **June 2022** – Funding Notification from AmeriCorps
- **August 1, 2022** – Anticipated contract start date



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# Next Steps

- Gather your partners! Decide who is the lead to apply.
- Review the full application – released January 24, 2022
- Contact Volunteer Florida with your questions, [americpsrftp@volunteerflorida.org](mailto:americpsrftp@volunteerflorida.org)
- AmeriCorps Application due in eGrants – March 7, 2022
- AmeriCorps Application supplemental documents due in Blackbaud System – March 7, 2022
- Sign up for Volunteer Florida communications ([www.volunteerflorida.org](http://www.volunteerflorida.org))

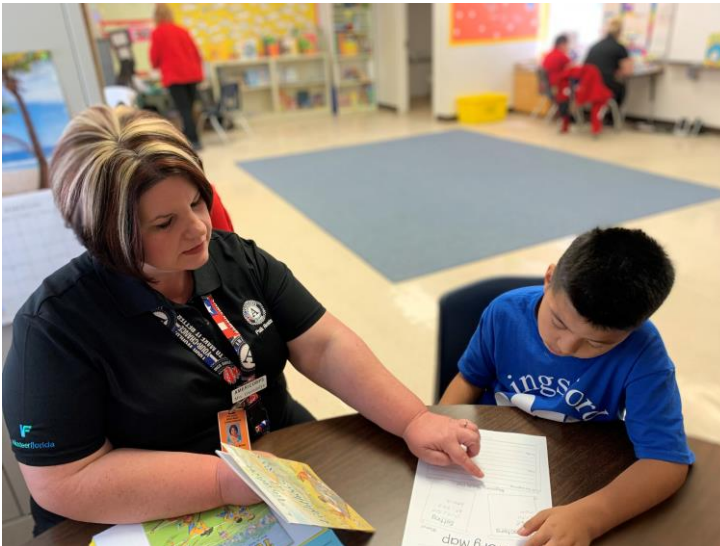
# Resources

Volunteer Florida Website

<https://www.volunteerflorida.org/ameri-corps-grant-opportunities/>

AmeriCorps.gov

<https://nationalservice.gov/build-your-capacity/grants/funding-opportunities/2021/ameri-corps-state-and-national-grants-fy-2021>







## — AMERICORPS — PLEDGE

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**I will get things done for America**

to make our people safer,  
smarter, and healthier.

**I will bring Americans together**

to strengthen our communities.

Faced with apathy,

**I will take action.**

Faced with conflict,

**I will seek common ground.**

Faced with adversity,

**I will persevere.**

**I will carry this commitment**

with me this year and beyond.

I am an AmeriCorps member, and

**I will get things done.**