FY22 AmeriCorps Formula Funding

Technical Assistance Webinar (New/Recompete)
OVERVIEW

I. The Big Picture of AmeriCorps

II. AmeriCorps: Grant Guidelines, Budget

III. Next Steps
What does Volunteer Florida do?

- Administers AmeriCorps and National Service programs
- Coordinates volunteers and donations before, during and after disasters
- Increases volunteerism through grants, trainings and recognitions
- Manages the Volunteer Florida Foundation
• AmeriCorps State and National
• AmeriCorps VISTA (Volunteers in Service to America)
• AmeriCorps NCCC (National Civilian Community Corps)

• AmeriCorps Seniors Foster Grandparent
• AmeriCorps Seniors RSVP (Retired and Senior Volunteer Program)
• AmeriCorps Seniors Senior Companion
AmeriCorps State and National engages tens of thousands of individuals in all 50 states, territories and select tribal nations each year at more than 2,000 locations including **nonprofits, schools, public agencies, and community and faith-based groups** across the country.

AmeriCorps members help communities tackle pressing problems while mobilizing **millions** of volunteers for the organizations they serve.

Provides members an environment that propels personal development, opens diverse career paths, and promotes lifelong civic engagement.
AmeriCorps in Florida

AmeriCorps programs support local community efforts to address education, environmental stewardship, disaster services, veterans services and other human needs.
How can the people power of AmeriCorps move the needle on critical issues in my community?

(In other words - What is the direct service that AmeriCorps members will provide that will make a measurable impact in one year?)
Focus Areas for National Service

**Education**
AmeriCorps places thousands of teachers, tutors, and mentors into low performing schools, helping students succeed in school and gain skills necessary to get 21st century jobs.

**Environmental Stewardship**
Members build trails, restore parks, protect watersheds, run recycling programs, and promote energy efficiency, weatherization, and clean energy.

**Disaster Services**
From forest fires and floods, to hurricanes and tornados, AmeriCorps members have provided critical support to millions of Americans affected by disasters since 1994.

**Veterans and Military Families**
AmeriCorps supports the military community by engaging veterans in service, helping veterans readjust to civilian life, and providing support to military families.

**Healthy Futures**
AmeriCorps increases access to health services, provides nutrition education, alleviates hunger and supports independent living and social support services.

**Capacity Building**
AmeriCorps is a powerful catalyst and force-multiplier for community volunteering. Last year AmeriCorps members recruited, trained, and supervised more than 4 million community volunteers for the organizations they serve.

**Economic Opportunity**
AmeriCorps provides financial education, job training and placement programs, tax preparation services, and connection with community services and benefits.
AmeriCorps Benefits

- Living allowance
- Student loan deferment, loan forbearance
- Segal AmeriCorps Education Award
- Skills based and professional development training
- Health insurance (full time members)
- Child care assistance (full time members)
- Engaged learning and connection to community
- Career opportunities
AmeriCorps Member Eligibility

Be a United States citizen, U.S. national, or a lawful permanent resident alien of the United States;

Be at least 17 years of age; and

Have a high school diploma or GED or work towards obtaining one while in the program. It is a requirement to obtain a high school diploma or GED before one is eligible to use the Education Award.

Must be clear of any record on the National Sex Offender Public Registry.

Must have a criminal record clear of any conviction(s) of murder.
AmeriCorps Members commit to serve a full year and can serve:

- Full-Time – 1700 Hours
- Reduced Full-Time – 1200 Hours
- Half-Time – 900 Hours
- Quarter-Time – 450 Hours
- Minimum Time – 300 Hours
Examples of AmeriCorps Service

Remove invasive exotics from public parks, restore habitat, visitor education

Home repair and housing units made available to disadvantaged individuals

Provide tutoring and mentoring to students

Provide independent living and financial literacy to persons with disabilities

Provide career coaching and job skills training resulting in employment

Increase financial literacy or health access services for individuals

Disaster preparedness, mitigation and recovery
Environmental Stewardship/Resiliency
AmeriCorps Opportunity

(Attachment A, Notice Priority)

Examples:
Trees planted
Miles of Coastline cleaned
Acres of coastal wetland resorted
Community gardens created
Urban heat awareness/education
Solar installations and energy efficiency retrofits for home owners
Home energy audits
Youth environmental education programming
Things to Know

1. AmeriCorps programs are funded through federal grants.

2. Organizations apply to Volunteer Florida through a competitive process for a grant to support a minimum of the equivalent 10 full time members. Volunteer Florida prefers applications with greater than 10 MSY.

3. The host or lead organization fully manages the program at the local level and includes 1 FTE or the equivalent in budget for program management.

4. AmeriCorps members are not staff and can not be placed in an administrative function.
Overview of Application

- FY2022 AmeriCorps Formula RFP (Volunteer Florida)
- Attachment A
- Notice of Funding Opportunity (AmeriCorps)
- Application Instructions (AmeriCorps)
- Mandatory Supplemental Guidance (AmeriCorps)
- Performance Measures Instructions (AmeriCorps)
Volume Florida Application
Criteria, pg. 2

Performance Measures
## FY2022 AmeriCorps NOFO (AmeriCorps) “Review Criteria,” Page 21

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<td><strong>Cost Effectiveness and Budget Adequacy</strong></td>
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FY2022 AmeriCorps Formula RFP (Volunteer Florida)

• **Budget Instructions**
  - See the Volunteer Florida specific requirements (pages 7-9)
  - See Attachment B – Detailed Budget Instructions (pages 73-77)

• **Administrative/Indirect Costs – 5% Total**
  - Corporation Fixed (Section 1 + Section 2 x .0526 x .60)
  - Commission Fixed (Section 1 + Section 2 x .0526 x .40)
Applicants can request the maximum of $21,600 per 1 Member Service Year (MSY).

An applicant requesting 10 full-time members would apply for a $216,000 grant.

1 full-time member = 1 MSY
Cost per MSY = $21,600
10 full-time Members = 10 MSY
10 MSY x $21,600 = $216,000

Match: 24% cash/in kind of the total grant.
Match Example:

10 full time members:
- Approximately $216K federal request
- Minimum match estimate $68K

Source of Match Type: Cash or In Kind

20 full time members:
- Approximately $432K federal request
- Minimum match estimate $136K

Examples: In Kind Donations, Local Foundation Grants, School District, State and Federal grants, Agency General Revenue
Budget Reminders

Calculations should be itemized and in equation format

Minimum living allowance for full time members is $16,502

The cost per MSY can’t exceed $21,600

Be sure to Include background check costs for all staff and members charged to the grant either Federal or Match

Include the Source of Funds information in Section III and the dollar amount in this section should total the dollar amount in the budget

Budget Travel costs for at least 2 staff members to attend 2 VF trainings (1 in Tallahassee, 1 (Orlando, Miami, Jacksonville, Tampa) – 3 if you are a new program

Commission Fixed is required and must be budgeted in the AmeriCorps section only

Be sure to include costs for member training, member gear, worker’s compensation, and health insurance for members if FT

The match requirement has returned for the 2022-2023 contract year
Application Instruction via eGrants system

A. New Applicants: After logging into the eGrants system, click “New” under the “Creating an Application” box (in the lower left hand corner of the page).

B. For Re-compete or Continuation Applicants (applicants that are currently funded by Volunteer Florida): When submitting your application into the eGrants system, click “Continuation/Renewal” under the “Creating an Application” box (in the lower left hand corner of the page).

C. All applicants must select the following NOFA: FY 2022 AmeriCorps State and Territory Commission (New and Continuation) (Due date: 1/5/2022)

D. All applicants must select Florida from the state dropdown listing. Cost reimbursement applicants should see that their application is linked to the Volunteer Florida Prime Application Grant ID Number: 22AC243891.
Supplemental Documents (New/Recompete)

- The most recent audit report including the management letter and the schedule of findings and questioned costs.
- Operational and Financial Management Survey (OFMS). Please submit as a word document
- Completed provider assessment questionnaire.
- Certification of 60 day operating capital.
- Most recent agency-wide YTD consolidated financial statement and balance sheets.
- Evidence documents, per NOFO guidance

• Evidence documents per NOFO guidance.
• Evaluation documents, as applicable, per NOFO guidance.

• Recompeting programs to submit evaluation requirements to americorpsrfp@volunteerflorida.org by 5pm EST on February 18, 2022.
• Final evaluation documents will be submitted via Blackbaud Grantmaking.
FY2022 AmeriCorps Formula RFP

Page 1

Required before final submission

Submission of additional documents is required for the FY22 AmeriCorps Formula application. Documents must be received by the application due dates to be considered for funding. Please see NOFO for full guidance.

Applicable templates for the required additional documents are posted at: https://www.volunteerflorida.org/ameri-corps-grant-opportunities/

New/Recompete Applications

1. Audit Statement
   The most recent audit report including the management letter and the schedule of findings and questioned costs.
   - Choose File: No file chosen
   - Upload

2. Operational and Financial Management Survey (OFMS)
   Please submit the OFMS as a Word document.
   - Choose File: No file chosen
   - Upload

3. Provider Assessment Questionnaire
   - Choose File: No file chosen
   - Upload

4. Certification Operating Capital
   Certification of 60 day operating capital.
   - Choose File: No file chosen
   - Upload

5. Most recent agency-wide YTD consolidated income statement and balance sheet.
   - Choose File: No file chosen
   - Upload

6. Evidence documents
   Briefs or reports supporting level of evidence per NOFO guidance.
   - Choose File: No file chosen
   - Upload

7. Evaluation Report and/or Plan
   Documents due for recompeting programs only, per NOFO guidance.
   - Choose File: No file chosen
   - Upload
What Does it Mean to “operate” an AmeriCorps Program?

The AmeriCorps program becomes yours!

Your organization must recruit and manage AmeriCorps members

Your organization must manage payment of AmeriCorps member living allowance

Your organization will develop local partnerships

Your organization will track and report progress

Your organization will submit monthly cost reimbursement invoices and support documentation.
Timeline (anticipated)

- **February 3, 2022, 2:00 pm EST** – “AmeriCorps 101” Webinar
- **February 7, 2022, 2:00 pm, EST** – Technical Assistance Webinar
- **February 22, 2022, 2:00 pm, EST** – “Creating Strong Narratives” Webinar
- **February 24, 2022, 2:00 pm EST** – “Budget 101” Webinar
- **March 7, 2022 by 5:00 pm EST** – Applications due in eGrants and supporting documentation submitted
- **March 11 – April 13, 2022** – External and Internal Review
- **April 28, 2022** – Clarification provided to applicants considered for funding
- **May 19, 2022 by 5:00 pm EST** – Revised AmeriCorps Applications due
- **May 23, 2022** – Volunteer Florida Commissioner review and approval
- **June 6, 2022** – Submission of funding recommendation to AmeriCorps
- **June 2022** – Funding Notification from AmeriCorps
- **August 1, 2022** – Anticipated contract start date
Next Steps

• Gather your partners! Decide who is the lead to apply.
• Review the full application – released January 24, 2022
• Contact Volunteer Florida with your questions, americorpsrfp@volunteerflorida.org
• AmeriCorps Application due in eGrants – March 7, 2022
• AmeriCorps Application supplemental documents due in Blackbaud System – March 7, 2022
• Sign up for Volunteer Florida communications (www.volunteerflorida.org)
Resources

Volunteer Florida Website
https://www.volunteerflorida.org/americorps-grant-opportunities/

AmeriCorps.gov
I will get things done for America to make our people safer, smarter, and healthier.

I will bring Americans together to strengthen our communities.

Faced with apathy, I will take action.

Faced with conflict, I will seek common ground.

Faced with adversity, I will persevere.

I will carry this commitment with me this year and beyond.

I am an AmeriCorps member, and I will get things done.