

FY22 AmeriCorps Formula Funding

Technical Assistance Webinar (Continuation)



volunteerflorida

OVERVIEW

- I. **Volunteer Florida
Application Criteria**
- II. **Continuation Changes
Requirements**
- III. **Next Steps**





AmeriCorps in Florida

AmeriCorps programs support local community efforts to address education, environmental stewardship, disaster services, veterans services and other human needs.

In 2021-2022,
VOLUNTEER FLORIDA

WILL ADMINISTER

37



AmeriCorps Florida



PROGRAMS

WITH

1,612 AMERICORPS MEMBERS



SERVING IN

36 FLORIDA COUNTIES



WHO CAN EARN UP TO

\$7.4 IN SCHOLARSHIPS
MILLION



78% OF THIS GRANT FUNDING
WILL SUPPORT
EDUCATION IN FLORIDA



Overview of Application

- **FY2022 AmeriCorps Formula RFP (Volunteer Florida) Attachment A**
- Notice of Funding Opportunity (AmeriCorps)
- Application Instructions (AmeriCorps)
- Mandatory Supplemental Guidance (AmeriCorps)
- Performance Measures Instructions (AmeriCorps)



FY2022 AmeriCorps Formula RFP (Volunteer Florida)

Volunteer Florida Application
Criteria, pg. 2

Performance Measures



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FY2022 Application Instructions

Continuation Requests, Pg. 12 Application Instructions

Information should be provided in the Continuation Changes narrative field as relevant. Include a header in this section with the year 2022.

- Changes in Operating Sites
- Significant Changes in Program Scope or Design
- Changes to Performance Measures
- Significant Changes to Monitoring Structures or Staffing
- Budget revisions (detail provided in section VI).

The page limit for the Continuation Changes field is six pages, as the pages print out from eGrants.

Any continuation applicant not requesting changes that fit within the above categories should enter “N/A” in Continuation Changes. AmeriCorps expects that most continuation applications will not be requesting changes.

FY2022 AmeriCorps Formula RFP (Volunteer Florida)

- Budget Instructions
 - See the Volunteer Florida specific requirements (pages 7-9)
 - See Attachment B – Detailed Budget Instructions (pages 73-77)
- Administrative/Indirect Costs – 5% Total
 - Corporation Fixed (Section 1 + Section 2 x .0526 x .60)
 - Commission Fixed (Section 1 + Section 2 x .0526 x .40)



Budget Reminders

Calculations should be itemized and in equation format

Minimum living allowance for full time members is \$16,502. Volunteer Florida would expect a higher living allowance if requesting a higher Cost Per MSY.

The cost per MSY can't exceed \$28,800

Be sure to include background check costs for all staff and members charged to the grant either Federal or Match

Include the Source of Funds information in Section III and the dollar amount in this section should total the dollar amount in the budget

Budget Travel costs for at least 2 staff members to attend 2 VF trainings (1 in Tallahassee, 1 (Orlando, Miami, Jacksonville, Tampa) – 3 if you have new program or finance staff

Commission Fixed is required and must be budgeted in the AmeriCorps section only

Be sure to include costs for member training, member gear, worker's compensation, and health insurance for members if FT

The match requirement has returned for the 2022-2023 contract year

FY2022 AmeriCorps Formula RFP (Volunteer Florida)

Application Instruction via eGrants system

- A. For Continuation Applicants (applicants that are currently funded by Volunteer Florida) - When submitting your application into the eGrants system, click “Continuation/Renewal” under the “Creating an Application” box (in the lower left hand corner of the page).

Continuation: Cost
Reimbursement

Cost reimbursement applicants must select the following NOFA: **FY 2022 AmeriCorps State and Territory Commission (New and Continuation) (Due date: 1/5/2022)**

You must select Florida from the state dropdown listing. Cost Reimbursement applicants should see that their application is linked to the Volunteer Florida Prime Application Grant ID Number: 22AC243891.

Continuation:
Fixed

Fixed Amount applicants must select the following NOFA: **FY 2022 AmeriCorps State and Terr Comm Fixed Amount, EAP (New and Continuation) – (Due date: 1/5/2022)**

You must select Florida from the state dropdown listing. Fixed applicants should see that their application is linked the Volunteer Florida Prime Application Grant ID Number: 22ES243892.

FY2022 AmeriCorps Formula RFP (Volunteer Florida)

Supplemental Documents (Continuation)

Submitted via
Blackbaud
Grantmaking
Platform

- The most recent audit report including management letter and schedule of findings and questioned costs.
- Completed provider assessment questionnaire (only required if agency hired a new CEO, Executive Director, CFO or Project Director within last twelve months).
- Most recent agency wide YTD consolidated income statement and balance sheet.

FY2022 AmeriCorps Formula RFP



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✦ Required before final submission

Submission of additional documents is required for the FY22 AmeriCorps Formula application. Documents must be received by the application due date to be considered for funding. Please see NOFO for full guidance.

Applicable templates for the required additional documents, are posted at:
<https://www.volunteerflorida.org/ameri-corps-grant-opportunities/>

✦ Organization Name

First Name

Last Name

E-mail

Continuation Applications

1. Audit Statement

The most recent audit report including management letter and schedule of findings and questioned costs for your organization.

No file chosen

2. Provider Assessment Questionnaire

Only required if agency hired a new CEO, Executive Director, CFO or Project Director within last twelve months.

No file chosen

3. Most recent agency-wide YTD consolidated income statement and balance sheet.

Most recent agency wide YTD consolidated income statement and balance sheet.

No file chosen

Timeline (anticipated)

- **February 3, 2022, 2:00 pm EST** – “AmeriCorps 101” Webinar
- **February 7, 2022, 10:00 am, EST** – Technical Assistance Webinar
- **February 22, 2022, 2:00 pm, EST** – “Creating Strong Narratives” Webinar
- **February 24, 2022, 2:00 pm EST** – “Budget 101” Webinar
- **March 7, 2022 by 5:00 pm EST** – Applications due in eGrants and supporting documentation submitted
- **March 11 – April 9, 2022** – External and Internal Review
- **April 28, 2022** – Clarification provided to applicants considered for funding
- **May 19, 2022 by 5:00 pm EST** – Revised AmeriCorps Applications due
- **May 23, 2022** – Volunteer Florida Commissioner review and approval
- **June 6, 2022** – Submission of funding recommendation to AmeriCorps
- **June 2022** – Funding Notification from AmeriCorps
- **August 1, 2022** – Anticipated contract start date



Next Steps

- Review the full application – released January 24, 2022
- Contact Volunteer Florida with your questions, americorpsrfp@volunteerflorida.org
- AmeriCorps Application due in eGrants – March 7, 2022
- AmeriCorps Application supplemental documents due in Blackbaud System – March 7, 2022
- Sign up for Volunteer Florida communications (www.volunteerflorida.org)

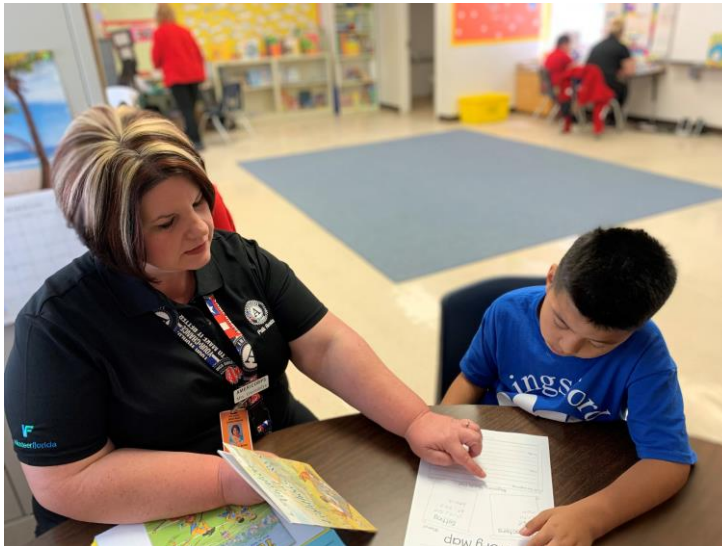
Resources

Volunteer Florida Website

<https://www.volunteerflorida.org/ameri-corps-grant-opportunities/>

AmeriCorps.gov

<https://nationalservice.gov/build-your-capacity/grants/funding-opportunities/2021/ameri-corps-state-and-national-grants-fy-2021>



— AMERICORPS — PLEDGE



I will get things done for America
to make our people safer,
smarter, and healthier.

I will bring Americans together
to strengthen our communities.

Faced with apathy,
I will take action.

Faced with conflict,
I will seek common ground.

Faced with adversity,
I will persevere.

I will carry this commitment
with me this year and beyond.

I am an AmeriCorps member, and
I will get things done.