

# Florida Disaster Fund

FY 2022-2023

Request for Applications

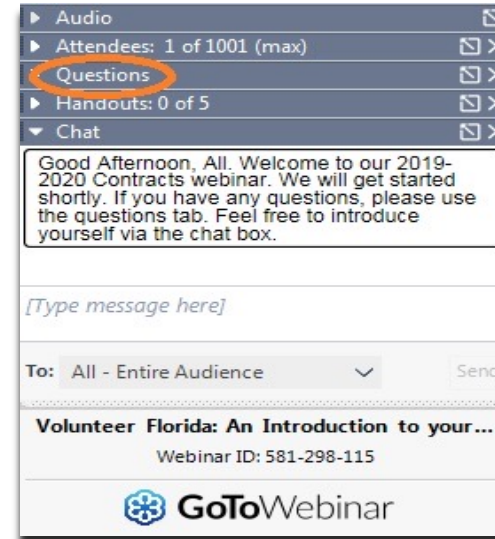
Technical Assistance Call



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# Tips for Participating

- Phones are muted
- To ask questions, use the Questions bar on the panel most likely on the right side of your screen OR
- Click on the hand icon to let us know you have a question
- Recording will be available after the session at <https://www.gotostage.com/channel/volunteerfl>



# Florida Disaster Fund (FDF)

The Florida Disaster Fund provides grant opportunities to qualifying organizations to meet disaster-caused needs in Florida with a focus on support for disaster response and long-term recovery activities.

Volunteer Florida Foundation seeks to support organizations to increase their ability to respond and recover from disasters.

Grant period is a twelve-month period, beginning approximately January 17, 2022 – January 17, 2023.

Volunteer Florida will make available approximately \$1.75 million for sub grantees serving the needs of Floridians impacted by Hurricane Irma only.



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# Eligibility

An organization applying for a FDF grant must:

1. Respond to a need created by a qualifying disaster in the geography specified by the disaster declaration in the following counties: specific to Alachua, Baker, Bradford, Brevard, Broward, Charlotte, Citrus, Clay, Collier, Columbia, DeSoto, Dixie, Duval, Flagler, Gilchrist, Glades, Hamilton, Hardee, Hendry, Hernando, Highlands, Hillsborough, Indian River, Lafayette, Lake, Lee, Levy, Manatee, Marion, Martin, Miami-Dade, Monroe, Nassau, Okeechobee, Orange, Osceola, Palm Beach, Pasco, Pinellas, Polk, Putnam, Sarasota, Seminole, St. Johns, St. Lucie, Sumter, Suwannee, Union, and Volusia counties.
2. Classified by the Internal Revenue Service as a tax-exempt, 501 (c)(3) nonprofit, a faith-based entity headquartered or registered in the State of Florida, a municipality or local government acting as a fiscal agent, or an organization making use of a fiscal agent with such a designation; and
3. Complete an online application.



# Funding Priorities

Preference will be given to projects that meet needs not covered through other sources, such as FEMA Public Assistance, Hazard Mitigation Grant Programs, Community Development Block Grant Disaster Recovery Programs, other state disaster recovery funds.

## **Stronger applications will:**

- Demonstrate the integration of volunteers;
- Be initiated within 30 days of contract execution;
- Show measurable impacts within 12 months.



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# Funding Prioritization

- Each complete application shall be evaluated and acted upon in a multi-stage process balancing timeliness with fiduciary responsibilities.
  1. Stage One involves staff review and preparation.
  2. Stage Two involves evaluation by members of the Foundation's Advisory Committee who will score and forward qualifying applications for aggregation and review.
  3. Final determination of award recipients and award amounts made by the Foundation's Executive Committee / Foundation Board.



# Fatal Criteria

Proposals will not be reviewed for funding unless all of the following criteria are met:

The proposal was submitted in the Blackbaud online portal and received by Volunteer Florida Foundation no later than **Monday, November 15, 2021 by 5:00 pm EST**. Proposals will not be accepted via email or hard copy.

The proposal must include:

1. A completed application
2. Supporting documentation
  - I. Agreement and Certification Form (electronic signatures are acceptable)
  - II. Project Budget
  - III. Evidence of Tax Exempt Status
  - IV. Board of Directors List
  - V. Most recent fiscal year budget for your organization
  - VI. Two years of financial statements (audited, if allowable)

# Fatal Criteria

**PLEASE NOTE:** FDF are NOT to be relied upon as a single or sole source funding stream.

**Funding can not be used for new builds related to loss of affordable housing due to Hurricane Irma. Funding must be directly linked back to Hurricane Irma damaged properties.**



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# Budget

Funds awarded to sub grantees are intended to be used for **disaster response and long term recovery activities.**

The minimum grant request is \$100,000 and the maximum request is \$1 million.

Grantees are required to provide a 50% in kind and/or cash match. The use of volunteers can be used toward match. Volunteer hours are valued at \$26.32/hr.

Grants are cost reimbursement only.

Grantees may submit an advance payment request. Advance payments can not exceed 20% of the award. After the initial advance, remaining payments will be made on a cost reimbursement basis.

No advance payments or monthly reimbursements can be processed without an approved budget in place.

FDF monies can be used to support a salaried position.

Administrative costs must be limited to 10% of the total budget.



# Other Requirements

## Quarterly Reporting:

Successful sub-grantees will report to Volunteer Florida Foundation on a quarterly basis via Blackbaud. Performance measures could include number of volunteers engaged, hours served, households impacted, trainings conducted, etc.

- Anecdotal, testimonials, and pictures will be required.

## Financial Reporting:

Successful sub-grantees will report to Volunteer Florida Foundation on a monthly basis with submission of a Volunteer Florida monthly invoice and appropriate supporting documentation of expenditures AND match.

- After submission of an invoice, Volunteer Florida has 45 days to reimburse the organization.
- Awarded grantees will be required to attend a Periodic Expenditure and LaserFiche Training at the beginning of the contract year.



# FDF Anticipated Timeline

- Application opens – October 15, 2021
- **Application Technical Assistance Call – October 27, 2021 at 10:00 am**
- Budget Technical Assistance Call – November 4, 2021 at 10:00 am  
(see VF website to register - <https://www.volunteerflorida.org/grants/>)
- **Application closes: November 15, 2021 at 5:00 pm EST**
- Award Announcement: December 17, 2021 by 5:00 pm EST
- Budget Clarification and Approval Period: December 20, 2021 – January 7, 2022
- Anticipated Contract Period: Approximately January 17, 2022 – January 17, 2023.

# Special Considerations

Please register and participate in the Budget Technical Assistance Call on November 4, 2021 at 10:00 am. This is especially important for those who have never written a VFF budget before or those who have not gone through a VFF clarification period.



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# Q & A

Use the questions feature or  
email [Katie@volunteerflorida.org](mailto:Katie@volunteerflorida.org)



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