

FY22 AmeriCorps Competitive Funding

Technical Assistance Webinar (Continuation)



volunteerflorida

OVERVIEW

- I. **Volunteer Florida
Application Criteria**
- II. **Continuation Changes
Requirements**
- III. **Next Steps**



volunteerflorida

Volunteer Florida

Volunteer Florida was established in 1994 by the Florida Legislature to administer grants under the National and Community Service Trust Act of 1993.

Volunteer Florida is the Governor's lead agency for volunteerism and national service in Florida.

Volunteer Florida is governed by a Board of Commissioners appointed by the Governor and approved by the Florida Senate.



volunteerflorida

What does Volunteer Florida do?



Administers AmeriCorps and National Service programs



Coordinates volunteers and donations before, during and after disasters



Increases volunteerism through grants, trainings and recognitions



Manages the Volunteer Florida Foundation



volunteerflorida



AmeriCorps in Florida

AmeriCorps programs support local community efforts to address education, environmental stewardship, disaster services, veterans services and other human needs.

In 2021-2022, VOLUNTEER FLORIDA

WILL ADMINISTER

37



AmeriCorps
Florida



PROGRAMS

WITH

1,612 AMERICORPS MEMBERS



SERVING IN

36 FLORIDA
COUNTIES



WHO CAN EARN UP TO

\$7.4 MILLION IN
SCHOLARSHIPS



78%

OF THIS GRANT FUNDING
WILL SUPPORT
EDUCATION IN FLORIDA



Overview of Application

- **FY2022 AmeriCorps Competitive RFP (Volunteer Florida)**
- Notice of Funding Opportunity (AmeriCorps)
- Application Instructions (AmeriCorps)
- Mandatory Supplemental Guidance (AmeriCorps)
- Performance Measures Instructions (AmeriCorps)



FY2022 AmeriCorps Competitive RFP (Volunteer Florida)

Volunteer Florida Application Criteria, pg. 3

Standard cost per MSY is \$21,600. May request match waiver
(See pg. 27 of NOFO, E.1.g. Clarification Information)

FY2022 Application Instructions

Continuation Requests, **Pg. 12 Application Instructions**. Information should be provided in the Continuation Changes narrative field as relevant.

- Changes in Operating Sites
- Significant Changes in Program Scope or Design
- Changes to Performance Measures
- Significant Changes to Monitoring Structures or Staffing
- Budget revisions (detail provided in section VI).

The page limit for the Continuation Changes field is six pages, as the pages print out from eGrants.

Any continuation applicant not requesting changes that fit within the above categories should enter “N/A” in Continuation Changes. AmeriCorps expects that most continuation applications will not be requesting changes.

*If you wish to make changes to your Evaluation Plan, do NOT change the text of the Evaluation Summary or Plan field in your application. Revised version of evaluation plan (with proposed changes in track changes) should be sent to Volunteer Florida to provide to AmeriCorps for review.

FY2022 AmeriCorps Competitive RFP (Volunteer Florida)

- Budget Instructions
 - See the Volunteer Florida specific requirements (pages 6-8)
 - See Attachment B – Detailed Budget Instructions (pages 70-74)
- Administrative/Indirect Costs – 5% Total
 - Corporation Fixed (Section 1 + Section 2 x .0526 x .60)
 - Commission Fixed (Section 1 + Section 2 x .0526 x .40)



volunteerflorida

Budget Reminders

Calculations should be itemized and in equation format

Minimum living allowance for full time members should be higher than \$16,502 if requesting the higher cost per MSY

The cost per MSY can't exceed \$21,600 for Fixed; \$28,800 for Cost Reimbursement

Be sure to Include background check costs for all staff and members charged to the grant either Federal or Match

Include the Source of Funds information in Section III and the dollar amount in this section should total the dollar amount in the budget

Budget Travel costs for at least 2 staff members to attend 2 VF trainings (1 in Tallahassee, 1 (Orlando, Miami, Jacksonville, Tampa) and 1 AmeriCorps Training

Commission Fixed is required and must be budgeted in the AmeriCorps section only

Be sure to include costs for member training, member gear, worker's compensation, and health insurance for members if FT

FY2022 AmeriCorps Competitive RFP (Volunteer Florida)

Application Instruction via eGrants system

- A. Instructions for Submitting Applications (via AmeriCorps eGrants web based management system). Instructions are based on the grant cycle and type of grant requested.
 - I. New Recompete or Continuation Applicants:
 - i. New Applicants: When submitting your application into the eGrants system, under the “Creating an Application” box (in the lower left hand corner of the page) click on “New”.
 - ii. For Re-compete or Continuation Applicants (applicants that are currently funded by Volunteer Florida): When submitting your application into the eGrants system, under the “Creating an Application” box (in the lower left hand corner of the page) click on “Continuation/Renewal”.
 - II. Cost Reimbursement Applicants
 - i. Cost reimbursement applicants must select the following NOFA: FY 2022 AmeriCorps State and Territory Commission (New and Continuation) - (Due date: 1/5/2022).



volunteerflorida

FY2022 AmeriCorps Competitive RFP (Volunteer Florida)

Application Instruction via eGrants system Cont'd

- ii. Cost reimbursement applicants must select Florida from the state dropdown listing. Applicants should see that their application is linked to the Volunteer Florida Prime Application Grant ID Number: 22AC239843.
 - iii. All cost reimbursement applications must include a detailed budget per the FY 22 NOFO Application Instructions, Attachment C., page 24.
- III. Fixed Amount Grant Applicants
 - i. Fixed Amount applicants must select the following NOFA: FY 2022 AmeriCorps State and Territory Commission Fixed Amount, EAP (New and Continuation) – (Due date: 1/5/2022)
 - ii. Fixed amount applicants must select Florida from the state dropdown listing. Applicants should see that their application is linked to the Volunteer Florida Prime Application Grant ID Number: 22ES239839.
 - iii. All fixed amount grant applications must include a budget per the FY 22 NOFO Application Instructions, Attachment D, page 28.



volunteerflorida

FY2021 AmeriCorps Competitive RFP (Volunteer Florida)

Supplemental Documents (Continuation)

- The most recent audit report including management letter and schedule of findings and questioned costs for your organization. If an annual audit is not required, please submit a letter from a CPA to document.
- Completed provider assessment questionnaire (only required if agency hired a new CEO, Executive Director, CFO or Project Director within last twelve months).
- Most recent agency wide YTD consolidated income statement and balance sheet.



Timeline

- **September 20, 2021** - Release Volunteer Florida AmeriCorps Competitive Application.
- **October 12, 2021 (10:00 a.m., continuation applicants and 2:00 p.m. new/recompete applicants)** - AmeriCorps funding application technical assistance webinars. To register go [here](#) for continuation and [here](#) for new/recompete.
- **October 13, 2021** - AmeriCorps funding application FAQs posted (anticipated)
- **November 1, 2021, 5:00 p.m. EDT** - Applications due in eGrants and supporting documentation submitted [here](#).
- **November 5, 2021 – November 19, 2021** - Peer, financial and staff review period.
- **December 2, 2021** - Clarification provided to applicants considered for funding.
- **December 13, 2021 by 5:00 p.m. EDT** - Revised AmeriCorps applications due in eGrants.
- **January 4, 2022** - Estimated submission of approved funding recommendation to AmeriCorps.
- **August 1, 2022** - Anticipated contract start date.

Next Steps

- Review the full application – released September 20, 2021
- Contact Volunteer Florida with your questions, americorpsrfp@volunteerflorida.org
- AmeriCorps Application due in eGrants – November 1, 2021, 5:00 p.m. EDT
- AmeriCorps Application supplemental documents electronically submitted through the [Blackbaud Grantmaking platform](#) – November 1, 2021

— AMERICORPS — PLEDGE

.....

I will get things done for America

to make our people safer,
smarter, and healthier.

I will bring Americans together

to strengthen our communities.

Faced with apathy,

I will take action.

Faced with conflict,

I will seek common ground.

Faced with adversity,

I will persevere.

I will carry this commitment

with me this year and beyond.

I am an AmeriCorps member, and

I will get things done.



Resources

Volunteer Florida Website

<https://www.volunteerflorida.org/americorps-grant-opportunities/>

RFP

Provider Assessment Questionnaire

60 Day Operating Capital Certification

Sample Budget

Operational and Financial Management Survey (OFMS)

FAQs

AmeriCorps.gov

<https://www.americorps.gov/funding-opportunity/fy-2022-americorps-state-national-grants>