

FY21 AmeriCorps Formula Funding

Technical Assistance Webinar (New/Recompete)



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OVERVIEW

- I. The Big Picture of AmeriCorps
- II. AmeriCorps: Grant Guidelines, Budget
- III. Next Steps



What does Volunteer Florida do?



Administers AmeriCorps and National Service programs



Coordinates volunteers and donations before, during and after disasters



Increases volunteerism through grants, trainings and recognitions



Manages the Volunteer Florida Foundation



AmeriCorps



AmeriCorps

- AmeriCorps State and National
- AmeriCorps VISTA (Volunteers in Service to America)
- AmeriCorps NCCC (National Civilian Community Corps)



AmeriCorps Seniors

- AmeriCorps Seniors Foster Grandparent
- AmeriCorps Seniors RSVP (Retired and Senior Volunteer Program)
- AmeriCorps Seniors Senior Companion

AmeriCorps State and National

AmeriCorps State and National engages tens of thousands of individuals in all 50 states, territories and select tribal nations each year at more than 2,000 locations including **nonprofits, schools, public agencies, and community and faith-based groups** across the country.

AmeriCorps members help communities tackle pressing problems while mobilizing **millions** of volunteers for the organizations they serve.

Provides members an environment that propels personal development, opens diverse career paths, and promotes lifelong civic engagement.





AmeriCorps in Florida

AmeriCorps programs support local community efforts to address education, environmental stewardship, disaster services, veterans services and other human needs.

In 2020-2021,
VOLUNTEER FLORIDA

WILL ADMINISTER

36

AMERICORPS PROGRAMS
IN FLORIDA



WITH

1,497 AMERICORPS MEMBERS



SERVING IN

32 FLORIDA
COUNTIES



WHO CAN EARN UP TO

\$6.8 IN
MILLION SCHOLARSHIPS



77% OF THIS GRANT FUNDING
WILL SUPPORT
EDUCATION IN FLORIDA



How can the people power of AmeriCorps move the needle on critical issues in my community?



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Focus Areas for National Service



AmeriCorps places thousands of teachers, tutors, and mentors into low performing schools, helping students succeed in school and gain skills necessary to get 21st century jobs.

Education



Members build trails, restore parks, protect watersheds, run recycling programs, and promote energy efficiency, weatherization, and clean energy.

Environmental Stewardship



From forest fires and floods, to hurricanes and tornadoes, AmeriCorps members have provided critical support to millions of Americans affected by disasters since 1994.

Disaster Services



AmeriCorps supports the military community by engaging veterans in service, helping veterans readjust to civilian life, and providing support to military families.

Veterans and Military Families



AmeriCorps increases access to health services, provides nutrition education, alleviates hunger and supports independent living and social support services.

Healthy Futures



AmeriCorps is a powerful catalyst and force-multiplier for community volunteering. Last year AmeriCorps members recruited, trained, and supervised more than 4 million community volunteers for the organizations they serve.

Capacity Building



AmeriCorps provides financial education, job training and placement programs, tax preparation services, and connection with community services and benefits.

Economic Opportunity



AmeriCorps Benefits

Living allowance

Student loan deferment, loan forbearance

Segal AmeriCorps Education Award

Skills based and professional development training

Health insurance (full time members)

Child care assistance (full time members)

Engaged learning and connection to community

Career opportunities



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AmeriCorps Member Eligibility

Be a United States citizen, U.S. national, or a lawful permanent resident alien of the United States;

Be at least 17 years of age; and

Have a high school diploma or GED or work towards obtaining one while in the program. It is a requirement to obtain a high school diploma or GED before one is eligible to use the Education Award.

Must be clear of any record on the National Sex Offender Public Registry.

Must have a criminal record clear of any conviction(s) of murder.

AmeriCorps Members commit to serve a full year and can serve:

Full-Time – 1700 Hours

Reduced Full-Time – 1200 Hours

Half-Time – 900 Hours

Quarter-Time – 450 Hours

Minimum Time – 300 Hours



Examples of AmeriCorps Service

Provide **tutoring** and **mentoring** to students

Provide independent living and **financial literacy** to persons with **disabilities**

Provide **career coaching** and **job skills** training resulting in **employment**

Remove **invasive exotics** from public parks, **restore habitat**, visitor **education**

Home repair and housing units made available to disadvantaged individuals

Increase **financial literacy** or **health access** services for individuals

Disaster preparedness, mitigation and **recovery**



Things to Know

1

AmeriCorps programs are funded through federal grants.

2

Organizations apply to Volunteer Florida through a competitive process for a grant to support a minimum of the equivalent 10 full time members (i.e. 20 half time members).

3

The host or lead organization fully manages the program at the local level and includes 1 FTE or the equivalent in budget for program management.

4

AmeriCorps members are not staff and can not be placed in an administrative function.



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Overview of Application

- **FY2021 AmeriCorps Formula RFP (Volunteer Florida)**
- Notice of Funding Opportunity (CNCS)
- Application Instructions (CNCS)
- Mandatory Supplemental Guidance (CNCS)
- Performance Measures Instructions (CNCS)



FY2021 AmeriCorps Formula RFP (Volunteer Florida)

Volunteer Florida Application
Criteria, pg. 3

Performance Measures



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FY2021 AmeriCorps Formula RFP (Volunteer Florida)

Categories/ Subcategories	Percentage
Executive Summary	0
Program Design	50
Theory of Change and Logic Model	24
Evidence Tier	12
Evidence Quality	8
Notice Priority	0
Member Experience	6
Organizational Capability	25
Organizational Background and Staffing	9
Compliance and Accountability	8
Culture That Values Learning	4
Member Supervision	4
Cost Effectiveness and Budget Adequacy	25

FY2021 AmeriCorps Formula RFP (Volunteer Florida)

- Budget Instructions
 - See the Volunteer Florida specific requirements (pages 5-8)
 - See Attachment B – Detailed Budget Instructions (pages 66-70)
- Administrative/Indirect Costs – 5% Total
 - Corporation Fixed (Section 1 + Section 2 x .0526 x .60)
 - Commission Fixed (Section 1 + Section 2 x .0526 x .40)



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Budget Example

Applicants can request the maximum of \$18,000 per 1 Member Service Year (MSY). Volunteer Florida reserve the right to reduce to the State Average of \$16,300 during clarification period.

An applicant requesting 10 full-time members would apply for a \$180,000 grant.

1 full-time member = 1 MSY

Cost per MSY = \$18,000

10 full-time Members = 10 MSY

10 MSY X \$18,000 = \$180,000

Match: 24% cash/in kind of the total grant.

Match Example:

10 full time members:

- Approximately \$180K federal request
- Minimum match estimate \$57K

Source of Match
Type: Cash or In Kind

20 full time members:

- Approximately \$360K federal request
- Minimum match estimate \$114K

Examples: In Kind Donations, Local Foundation Grants, School District, State and Federal grants, Agency General Revenue

Match: 24% cash/in kind of the total grant. **Match waived by CNCS for FY21.**

Budget Reminders

Calculations should be itemized and in equation format

Minimum living allowance for full time members is \$15,100

The cost per MSY has increased to \$18,000, but Volunteer Florida may reduce to State Average of \$16,300 during clarification period.

Be sure to Include background check costs for all staff and members charged to the grant either Federal or Match

Include the Source of Funds information in Section III and the dollar amount in this section should total the dollar amount in the budget

Budget Travel costs for at least 3 staff members to attend 3 VF trainings (2 in Tallahassee, 1 (Orlando, Miami, Jacksonville, Tampa)

Commission Fixed is required and must be budgeted in the CNCS section only

Be sure to include costs for member training, member gear, worker's compensation, and health insurance for members if FT

FY2021 AmeriCorps Formula RFP (Volunteer Florida)

Application Instruction via eGrants system

- A. New Applicants: When submitting your application into the eGrants system, under the “Creating an Application” box (in the lower left hand corner of the page) click on “New”.
- B. For Re-compete or Continuation Applicants (applicants that are currently funded by Volunteer Florida): When submitting your application into the eGrants system, under the “Creating an Application” box (in the lower left hand corner of the page) click on “Continuation/Renewal”.
- C. All applicants must select the following NOFA: **FY 2021 AmeriCorps State and Territory Commission (New and Continuation) (Due date: 1/6/2021)**
- D. All applicants must select Florida from the state dropdown listing. Cost reimbursement applicants should see that their application is linked to the Volunteer Florida Prime Application Grant ID Number: 21AC233533.



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FY2021 AmeriCorps Formula RFP (Volunteer Florida)

Supplemental Documents (New/Recompete)

- The most recent audit report including the management letter and the schedule of findings and questioned costs. If an annual audit is not required, please submit a letter from a CPA to document.
- Operational and Financial Management Survey (OFMS). Please submit as a word document
- Completed provider assessment questionnaire.
- Certification of 60 day operating capital.
- Most recent agency-wide YTD consolidated financial statement and balance sheets.
- Evaluation documents per NOFO guidance.

<https://www.grantrequest.com/Application.aspx?sid=2153&aid=35021>

FY2021 AmeriCorps Formula RFP

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Help | Exit

Page 1 | Review My Application

Page 1

Printer Friendly Version | E-mail Draft

✦ Required before final submission

Submission of additional documents is required for the FY21 AmeriCorps received by the application due date to be considered for funding. Please

Applicable templates for the required additional documents, are posted

<https://www.volunteerflorida.org/ameri-corps-grant-opportunities/>

✦ Organization Name

First Name Last Name

E-mail

New/Recompete Applications

1. Audit Statement

The most recent audit report including the management letter and the schedule of findings and questioned submit a letter from a CPA to document.

No file chosen

2. Operational and Financial Management Survey (OFMS)

Please submit the OFMS as a Word document.

No file chosen

3. Provider Assessment Questionnaire

No file chosen

4. Certification Operating Capital

Certification of 60 day operating capital.

No file chosen

5. Most recent agency-wide YTD consolidated income statement and balance sheet.

Most recent agency-wide YTD consolidated income statement and balance sheet.

No file chosen

6. Evaluation documents

Briefs or reports supporting level of evidence, per NOFO guidance.

No file chosen

7. Evaluation Report

Evaluation report due for recompeting programs only, per NOFO guidance.

No file chosen

<https://www.grantrequest.com/Application.aspx?sid=2153&aid=35021>

What Does it Mean to “operate” an AmeriCorps Program?

The AmeriCorps program becomes yours!

Your organization must recruit and manage AmeriCorps members

Your organization must manage payment of AmeriCorps member living allowance

Your organization will develop local partnerships

Your organization will track and report progress

Your organization will submit monthly cost reimbursement invoices and support documentation.

Timeline (anticipated)

- January 28, 2021, 2:00 pm EST – “AmeriCorps 101” Webinar
- **February 9, 2021, 2:00 pm, EST – Technical Assistance Webinar**
- February 16, 2021, 2:00 pm, EST – “Creating Strong Narratives” Webinar
- February 18, 2021, 2:00 pm EST – “Budget 101” Webinar
- March 8, 2021 by 5:00 pm EST – Applications due in eGrants and supporting documentation submitted
- March 8 – April 9, 2021 – External and Internal Review
- April 22, 2021 – Clarification provided to applicants considered for funding
- May 10, 2021 by 5:00 pm EST – Revised AmeriCorps Applications due
- May 14, 2021 – Volunteer Florida Commissioner review and approval
- June 1, 2021 – Submission of funding recommendation to AmeriCorps
- June 2021 – Funding Notification from AmeriCorps
- August 1, 2021 – Anticipated contract start date



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Next Steps

- Gather your partners! Decide who is the lead to apply.
- Review the full application – released January 25, 2021
- Contact Volunteer Florida with your questions, americpsrftp@volunteerflorida.org
- AmeriCorps Application due in eGrants – March 8, 2021
- AmeriCorps Application supplemental documents due in Blackbaud System – March 8, 2021
- Sign up for Volunteer Florida communications (www.volunteerflorida.org)

— AMERICORPS — PLEDGE

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I will get things done for America

to make our people safer,
smarter, and healthier.

I will bring Americans together

to strengthen our communities.

Faced with apathy,

I will take action.

Faced with conflict,

I will seek common ground.

Faced with adversity,

I will persevere.

I will carry this commitment

with me this year and beyond.

I am an AmeriCorps member, and

I will get things done.



Resources

Volunteer Florida Website

<https://www.volunteerflorida.org/ameri-corps-grant-opportunities/>

AmeriCorps.gov

<https://nationalservice.gov/build-your-capacity/grants/funding-opportunities/2021/ameri-corps-state-and-national-grants-fy-2021>

