FY21 AmeriCorps Formula Funding

Technical Assistance Webinar (New/Recompete)

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OVERVIEW

- I. The Big Picture of AmeriCorps
- II. AmeriCorps: Grant Guidelines, Budget
- III. Next Steps





What does Volunteer Florida do?

Administers AmeriCorps and National Service programs

Coordinates volunteers and donations before, during and after disasters

Increases volunteerism through grants, trainings and recognitions

Manages the Volunteer Florida Foundation







AmeriCorps State and National

- AmeriCorps VISTA (Volunteers in Service to America)
- AmeriCorps NCCC (National Civilian Community Corps)



- AmeriCorps Seniors Foster Grandparent
- AmeriCorps Seniors RSVP (Retired and Senior Volunteer Program)
- AmeriCorps Seniors Senior Companion

AmeriCorps State and National

AmeriCorps State and National engages tens of thousands of individuals in all 50 states, territories and select tribal nations each year at more than 2,000 locations including **nonprofits**, **schools**, **public agencies**, and community and faith-based groups across the country.

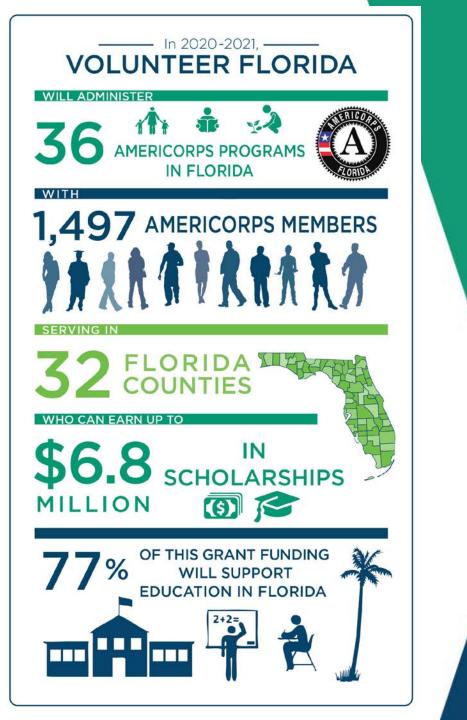
> AmeriCorps members help communities tackle pressing problems while mobilizing **millions** of volunteers for the organizations they serve.

Provides members an environment that propels personal development, opens diverse career paths, and promotes lifelong civic engagement.



AmeriCorps in Florida

AmeriCorps programs support local community efforts to address education, environmental stewardship, disaster services, veterans services and other human needs.

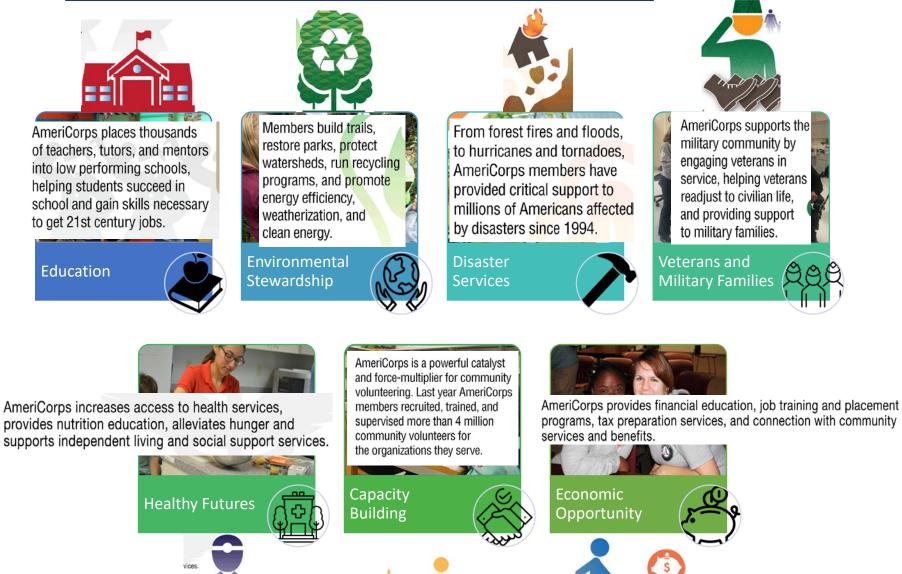


How can the people power of AmeriCorps move the needle on critical issues in my community?





Focus Areas for National Service



AmeriCorps Benefits

Living allowance

Student loan deferment, loan forbearance

Segal AmeriCorps Education Award

Skills based and professional development training

Health insurance (full time members)

Child care assistance (full time members)

Engaged learning and connection to community

Career opportunities





AmeriCorps Member Eligibility

Be a United States citizen, U.S. national, or a lawful permanent resident alien of the United States;

Be at least 17 years of age; and

Have a high school diploma or GED or work towards obtaining one while in the program. It is a requirement to obtain a high school diploma or GED before one is eligible to use the Education Award.

Must be clear of any record on the National Sex Offender Public Registry.

Must have a criminal record clear of any conviction(s) of murder.

AmeriCorps Members commit to serve a full year and can serve:

Full-Time – 1700 Hours Reduced Full-Time – 1200 Hours Half-Time – 900 Hours Quarter-Time – 450 Hours Minimum Time – 300 Hours



Examples of AmeriCorps Service

Provide **tutoring** and **mentoring** to students

Provide independent living and **financial literacy** to persons with **disabilities**

Provide career coaching and job skills training resulting in employment

Remove **invasive exotics** from public parks, **restore habitat**, visitor **education**

Home repair and housing units made available to disadvantaged individuals

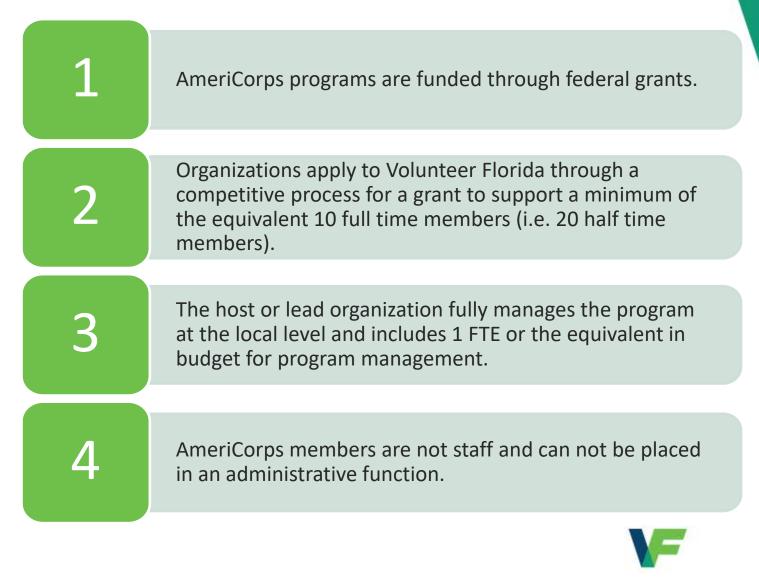
Increase financial literacy or health access services for individuals

Disaster preparedness, mitigation and recovery



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Things to Know



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Overview of Application

- FY2021 AmeriCorps Formula RFP (Volunteer Florida)
- Notice of Funding Opportunity (CNCS)
- Application Instructions (CNCS)
- Mandatory Supplemental Guidance (CNCS)
- Performance Measures Instructions (CNCS)





Volunteer Florida Application Criteria, pg. 3

Performance Measures



Categories/ Subcategories	Percentage
Executive Summary	0
Program Design	50
Theory of Change and Logic Model	24
Evidence Tier	12
Evidence Quality	8
Notice Priority	0
Member Experience	6
Organizational Capability	25
Organizational Background and Staffing	9
Compliance and Accountability	8
Culture That Values Learning	4
Member Supervision	4
Cost Effectiveness and Budget Adequacy	25

Budget Instructions

- See the Volunteer Florida specific requirements (pages 5-8)
- See Attachment B Detailed Budget Instructions (pages 66-70)
- Administrative/Indirect Costs 5% Total
 - Corporation Fixed (Section 1 + Section 2 x .0526 x .60)
 - Commission Fixed (Section 1 + Section 2 x .0526 x .40)



Budget Example

Applicants can request the maximum of \$18,000 per 1 Member Service Year (MSY). Volunteer Florida reserve the right to reduce to the State Average of \$16,300 during clarification period.

An applicant requesting 10 full-time members would apply for a \$180,000 grant.

1 full-time member = 1 MSY Cost per MSY = \$18,000 10 full-time Members = 10 MSY 10 MSY X \$18,000 = \$180,000

Match: 24% cash/in kind of the total grant.



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Match Example:

10 full time members:

- Approximately \$180K federal request
- Minimum match estimate \$57K

Source of Match Type: Cash or In Kind

20 full time members:

- Approximately \$360K federal request
- Minimum match estimate \$114K

Examples: In Kind Donations, Local Foundation Grants, School District, State and Federal grants, Agency General Revenue

Match: 24% cash/in kind of the total grant. Match waived by CNCS for FY21.

Budget Reminders

Calculations should be itemized and in equation format

Minimum living allowance for full time members is \$15,100

The cost per MSY has increased to \$18,000, but Volunteer Florida may reduce to State Average of \$16,300 during clarification period.

Be sure to Include background check costs for all staff and members charged to the grant either Federal or Match

Include the Source of Funds information in Section III and the dollar amount in this section should total the dollar amount in the budget

Budget Travel costs for at least 3 staff members to attend 3 VF trainings (2 in Tallahassee, 1 (Orlando, Miami, Jacksonville, Tampa)

Commission Fixed is required and must be budgeted in the CNCS section only

Be sure to include costs for member training, member gear, worker's compensation, and health insurance for members if FT

Application Instruction via eGrants system

- A. New Applicants: When submitting your application into the eGrants system, under the "Creating an Application" box (in the lower left hand corner of the page) click on "New".
- B. For Re-compete or Continuation Applicants (applicants that are currently funded by Volunteer Florida): When submitting your application into the eGrants system, under the "Creating an Application" box (in the lower left hand corner of the page) click on "Continuation/Renewal".
- C. All applicants must select the following NOFA: **FY 2021 AmeriCorps State** and Territory Commission (New and Continuation) (Due date: 1/6/2021)
- D. All applicants must select Florida from the state dropdown listing. Cost reimbursement applicants should see that their application is linked to the Volunteer Florida Prime Application Grant ID Number: 21AC233533.



Supplemental Documents (New/Recompete)

- The most recent audit report including the management letter and the schedule of findings and questioned costs. If an annual audit is not required, please submit a letter from a CPA to document.
- Operational and Financial Management Survey (OFMS). Please submit as a word document
- Completed provider assessment questionnaire.
- Certification of 60 day operating capital.
- Most recent agency-wide YTD consolidated financial statement and balance sheets.
- Evaluation documents per NOFO guidance.

https://www.grantrequest.com/Application.aspx?sid=2153&aid=35021

FY2021 AmeriCorps Formula RFP

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Page 1 Review My Application	
Required before final submission	Printer Friendly Version E-mail Draft
Submission of additional documents is required for the FY21 AmeriCorp received by the application due date to be considered for funding. Pleas	4. Certification Operating Capital Certification of 60 day operating capital.
Applicable templates for the required additional documents, are posted https://www.volunteerflorida.org/americorps-grant-opportunities/	Choose File No file chosen Upload
*Organization Name	
First Name Last Name	5. Most recent agency-wide YTD consolidated income statement and balance sheet. Most recent agency-wide YTD consolidated income statement and balance sheet. Choose File No file chosen
E-mail	Upload
New/Recompete Applications 1. Audit Statement The most recent audit report including the management letter and the schedule of findings and questioner submit a letter from a CPA to document. Choose File No file choosen	6. Evaluation documents Briefs or reports supporting level of evidence, per NOFO guidance. Choose File No file chosen Upload
Upload	
2. Operational and Financial Management Survey (OFMS) Please submit the OFMS as a Word document. Choose File No file chosen Upload	7. Evaluation Report Evaluation report due for recompeting programs only, per NOFO guidance. Choose File No file chosen Upload
	Save & Finish Later Review & Submit
3. Provider Assessment Questionnaire Choose File No file chosen Upload	

https://www.grantrequest.com/Application.aspx?sid=2153&aid=35021

What Does it Mean to "operate" an AmeriCorps Program?

The AmeriCorps program becomes yours!

Your organization must recruit and manage AmeriCorps members

Your organization must manage payment of AmeriCorps member living allowance

Your organization will develop local partnerships

Your organization will track and report progress

Your organization will submit monthly cost reimbursement invoices and support documentation.

Timeline (anticipated)

- January 28, 2021, 2:00 pm EST "AmeriCorps 101" Webinar
- February 9, 2021, 2:00 pm, EST Technical Assistance Webinar
- February 16, 2021, 2:00 pm, EST "Creating Strong Narratives" Webinar
- February 18, 2021, 2:00 pm EST "Budget 101" Webinar
- March 8, 2021 by 5:00 pm EST Applications due in eGrants and supporting documentation submitted
- March 8 April 9, 2021 External and Internal Review
- April 22, 2021 Clarification provided to applicants considered for funding
- May 10, 2021 by 5:00 pm EST Revised AmeriCorps Applications due
- May 14, 2021 Volunteer Florida Commissioner review and approval
- June 1, 2021 Submission of funding recommendation to AmeriCorps
- June 2021 Funding Notification from AmeriCorps
- August 1, 2021 Anticipated contract start date volunteerflorida

Next Steps

- Gather your partners! Decide who is the lead to apply.
- Review the full application released January 25, 2021
- Contact Volunteer Florida with your questions, <u>americorpsrfp@volunteerflorida.org</u>
- AmeriCorps Application due in eGrants March 8, 2021
- AmeriCorps Application supplemental documents due in Blackbaud System – March 8, 2021
- Sign up for Volunteer Florida communications (www.volunteerflorida.org)

- AMERICORPS -PLEDGE

I will get things done for America

to make our people safer, smarter, and healthier.

I will bring Americans together

to strengthen our communities.

Faced with apathy, I will take action.

Faced with conflict, I will seek common ground.

> Faced with adversity, I will persevere.

I will carry this commitment with me this year and beyond.

I am an AmeriCorps member, and I will get things done.



Resources

Volunteer Florida Website <u>https://www.volunteerflorida.org/americorps-grant-</u> <u>opportunities/</u>

AmeriCorps.gov <u>https://nationalservice.gov/build-your-capacity/grants/funding-</u> <u>opportunities/2021/americorps-state-and-national-grants-fy-2021</u>



