

# FY21 AmeriCorps Competitive Funding

## Technical Assistance Webinar (Continuation)



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# OVERVIEW

- I. **Volunteer Florida  
Application Criteria**
- II. **Continuation Changes  
Requirements**
- III. **Next Steps**



# Volunteer Florida

Volunteer Florida was established in 1994 by the Florida Legislature to administer grants under the National and Community Service Trust Act of 1993.

Volunteer Florida is the Governor's lead agency for volunteerism and national service in Florida.

Volunteer Florida is governed by a Board of Commissioners appointed by the Governor and approved by the Florida Senate.



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# What does Volunteer Florida do?



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Administers AmeriCorps and National Service programs

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Coordinates volunteers and donations before, during and after disasters

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Increases volunteerism through grants, trainings and recognitions

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Manages the Volunteer Florida Foundation



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# AmeriCorps in Florida

AmeriCorps programs support local community efforts to address education, environmental stewardship, disaster services, veterans services and other human needs.

In 2020-2021,  
**VOLUNTEER FLORIDA**

WILL ADMINISTER

**36**

AMERICORPS PROGRAMS  
IN FLORIDA



WITH

**1,497** AMERICORPS MEMBERS



SERVING IN

**32** FLORIDA  
COUNTIES



WHO CAN EARN UP TO

**\$6.8** IN  
MILLION SCHOLARSHIPS



**77%** OF THIS GRANT FUNDING  
WILL SUPPORT  
EDUCATION IN FLORIDA



# Overview of Application

- **FY2021 AmeriCorps Competitive RFP (Volunteer Florida)**
- Notice of Funding Opportunity (CNCS)
- Application Instructions (CNCS)
- Mandatory Supplemental Guidance (CNCS)
- Performance Measures Instructions (CNCS)



# FY2021 AmeriCorps Competitive RFP (Volunteer Florida)

Volunteer Florida Application  
Criteria, pg. 3

Performance Measures



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# FY2021 Application Instructions

## Continuation Requests, Pg. 12 Application Instructions

Information should be provided in the Continuation Changes narrative field as relevant.

- Changes in Operating Sites
- Significant Changes in Program Scope or Design
- Changes to Performance Measures
- Significant Changes to Monitoring Structures or Staffing
- Budget revisions (detail provided in section VI).

The page limit for the Continuation Changes field is six pages, as the pages print out from eGrants.

Any continuation applicant not requesting changes that fit within the above categories should enter “N/A” in Continuation Changes. CNCS expects that most continuation applications will not be requesting changes.

# FY2021 AmeriCorps Competitive RFP (Volunteer Florida)

- Budget Instructions
  - See the Volunteer Florida specific requirements (pages 4-7)
  - See Attachment B – Detailed Budget Instructions (pages 107-111)
- Administrative/Indirect Costs – 5% Total
  - Corporation Fixed (Section 1 + Section 2 x .0526 x .60)
  - Commission Fixed (Section 1 + Section 2 x .0526 x .40)



# Budget Reminders

Calculations should be in equation format and should be itemized

The cost per MSY has increased to \$16,300

The minimum Living Allowance for Full-Time Members is \$15,100

Be sure to include background check costs for all staff and members charged to the grant either Federal or Match

Include the Source of Funds information in Section III and be sure it totals the match amount in the budget

Budget Travel costs for at least 2 staff members to attend 2 VF trainings (1 Tallahassee, 1 Orlando/Tampa/Miami/Jacksonville)

Commission Fixed is required to be budgeted in the CNCS section only

Be sure to include costs for member training, member gear, worker's compensation, and health insurance for members if FT

# FY2021 AmeriCorps Competitive RFP (Volunteer Florida)

## Application Instruction via eGrants system

- A. For Continuation Applicants (applicants that are currently funded by Volunteer Florida): When submitting your application into the eGrants system, under the “Creating an Application” box (in the lower left hand corner of the page) click on “Continuation/Renewal”.
- B. All applicants must select the following NOFA: **FY 2021 AmeriCorps State and Territory Commission (New and Continuation) (Due date: 1/6/2021)**
- C. All applicants must select Florida from the state dropdown listing. Applicants should see that their application is linked to the Volunteer Florida Prime Application Grant ID Number: 21AC230084



# FY2021 AmeriCorps Competitive RFP (Volunteer Florida)

## Supplemental Documents (Continuation)

- The most recent audit report including management letter and schedule of findings and questioned costs for your organization. If an annual audit is not required, please submit a letter from a CPA to document.
- Completed provider assessment questionnaire (only required if agency hired a new CEO, Executive Director, CFO or Project Director within last twelve months).
- Most recent agency wide YTD consolidated income statement and balance sheet.



# Timeline

- **October 13, 2020** – Technical Assistance Calls
- **October 14, 2020** – AmeriCorps Application FAQs posted (anticipated)
- **November 2, 2020, 5:00 p.m. EST** - Applications due in eGrants and supporting documentation submitted
- **November 2 – November 20, 2020** – External and Internal Review
- **December 3, 2020** - Clarification provided to applicants considered for funding
- **December 14, 2020 by 5:00 p.m. EST** - Revised AmeriCorps Applications due in eGrants
- **December 18, 2020** – Volunteer Florida Commissioner review and approval (anticipated)
- **January 6, 2021** - Estimated submission of approved funding recommendation to CNCS
- **August 1, 2021** - Anticipated contract start date



# Next Steps

- Review the full application – released September 21, 2020
- Contact Volunteer Florida with your questions, [americorpsrfp@volunteerflorida.org](mailto:americorpsrfp@volunteerflorida.org)
- AmeriCorps Application due in eGrants – November 2, 2020
- AmeriCorps Application supplemental documents due to [americorpsrfp@volunteerflorida.org](mailto:americorpsrfp@volunteerflorida.org) – November 2, 2020

# — AMERICORPS — PLEDGE

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**I will get things done for America**

to make our people safer,  
smarter, and healthier.

**I will bring Americans together**

to strengthen our communities.

Faced with apathy,

**I will take action.**

Faced with conflict,

**I will seek common ground.**

Faced with adversity,

**I will persevere.**

**I will carry this commitment**

with me this year and beyond.

I am an AmeriCorps member, and

**I will get things done.**



# Resources

Volunteer Florida Website

<https://www.volunteerflorida.org/americorps-grant-opportunities/>

RFP

Provider Assessment Questionnaire

60 Day Operating Capital Certification

Sample Budget

FAQs

AmeriCorps.gov

<https://nationalservice.gov/build-your-capacity/grants/funding-opportunities/2021/americorps-state-and-national-grants-fy-2021>