

Florida Disaster Fund

FY 2020-2021

Request for Applications

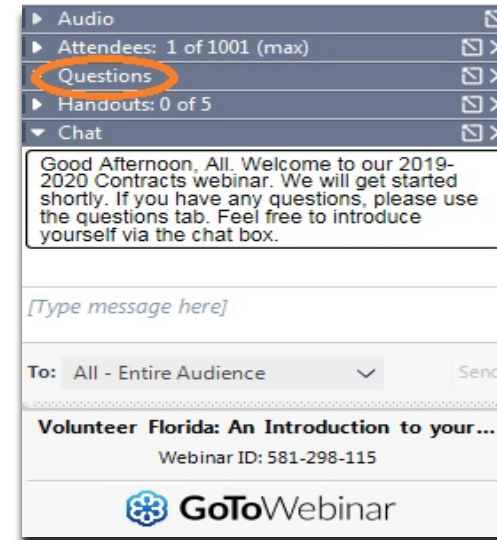
Technical Assistance Call



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Tips for Participating

- Phones are muted
- To ask questions, use the Questions bar on the panel most likely on the right side of your screen OR
- Click on the hand icon to let us know you have a question
- Recording will be available after the session at
<https://www.gotostage.com/channel/volunteerfl>



Florida Disaster Fund (FDF)

The Florida Disaster Fund provides financial assistance to qualifying organizations to meet disaster-caused needs in Florida with a focus on support for disaster response and long-term recovery activities.

Volunteer Florida seeks to support organizations to increase their ability to respond and recover from disasters.

Grant period is a twelve-month period, beginning approximately June 15, 2020 – July 14, 2021.

Volunteer Florida will make available approximately \$6.7 million for sub grantees serving the needs of Floridians.

- \$2,795,000 available for Hurricane Michael
- \$3,875,000 available for Hurricane Irma

Eligibility

An organization applying for a FDF grant must:

1. Respond to a need created by a qualifying disaster in the geography specified by the disaster declaration;
2. Classified by the Internal Revenue Service as a tax-exempt, 501 (c)(3) nonprofit, a faith-based entity headquartered or registered in the State of Florida, a municipality or local government acting as a fiscal agent, or an organization making use of a fiscal agent with such a designation; and
3. Complete an online application.

Previous grant recipients are eligible to apply for FY 2019 – 2020 grants if they have completed all close out paperwork on the previous grant and are in good standing with VF.

Current FDF grant recipients are not eligible to apply for FY 2019 – 2020 grants unless they have expended at least 75% of their funds from previous FDF grant award prior to the application deadline of April 10, 2020.



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Funding Priorities

Preference will be given to projects that meet needs not covered through other sources, such as Irma Disaster Case Management, FEMA Public Assistance, Hazard Mitigation Grant Programs, Community Development Block Grant Disaster Recovery Program, other state disaster recovery funds.

Stronger applications will:

- Demonstrate the integration of volunteers;
- Be initiated within 30 days of contract execution;
- Show measurable impacts within 12 months.

An organization may submit two applications, one for Hurricane Michael and one for Hurricane Irma, however two separate applications must be completed.

Funding Prioritization

Each complete application shall be evaluated and acted upon in a multi-stage process balancing timeliness with fiduciary responsibilities.

Stage 1 involves staff review and preparation.

Stage 2 involves evaluation by members of the Foundation's Advisory Committee who will score and forward qualifying applications for aggregation and review.

Final determination of award recipients and award amounts made by the Foundation's Executive Committee / Foundation Board.

Fatal Criteria

Proposals will not be reviewed for funding unless all of the following criteria are met:

The proposal was submitted in the Blackbaud online portal and received by Volunteer Florida no later than **Friday, April 10 by 5:00 pm EST.**

Proposals will not be accepted via email or hard copy.

The proposal must include:

1. A completed application
2. Supporting documentation
 - I. Agreement and Certification Form (electronic signatures are acceptable)
 - II. Project Budget
 - III. Evidence of Tax Exempt Status
 - IV. Board of Directors List
 - V. Most recent fiscal year for your organization
 - VI. Two years of financial statements (audited, if allowable)

Fatal Criteria

PLEASE NOTE: FDF are NOT to be relied upon as a single or sole source funding stream.

Funding can not be used for losses (displacement of workers, small business loans, community economic revitalization, etc.) related to COVID-19.

Budget

Funds awarded to sub grantees are intended to be used for **disaster response and long term recovery activities**.

The minimum grant request is \$100,000 and the maximum request is \$2 million.

Grantees are required to provide a 50% in kind and/or cash match. The use of volunteers can be used toward match. Volunteer hours are valued at \$24.04/hr.

Grants are cost reimbursement only.

Grantees may submit an advance payment request. Advance payments can not exceed 30% of the award. After the initial advance, remaining payments will be made on a cost reimbursement basis.

No advance payments or monthly reimbursements can be processed without an approved budget in place.

FDF monies can be used to support a salaried position.

Administrative costs must be limited to 10% of the total budget.



Other Requirements

Quarterly Reporting:

Successful sub-grantees will report to Volunteer Florida on a quarterly basis via Blackbaud. Performance measures could include number of volunteers engaged, hours served, households impacted, trainings conducted, etc.

- Anecdotal, testimonials, and pictures will be required.

Financial Reporting:

Successful sub-grantees will report to Volunteer Florida on a monthly basis with submission of a Volunteer Florida Monthly Invoice and appropriate supporting documentation of expenditures AND match.

- After submission of an invoice, Volunteer Florida has 45 days to reimburse the organization.

FDF Anticipated Timeline

- Application opens – March 9, 2020
- Application Technical Assistance Call – March 30, 2020
- **Budget Technical Assistance Call – April 7, 2020 @ 2:00 pm EST**
(see VF website to register - <https://www.volunteerflorida.org/grants/>)
- **Application closes: April 10, 2020 @ 5:00 pm EST**
- Review and Scoring: April 13 – May 1, 2020
- Foundation Approval: May 7, 2020
- Award Announcement: May 14, 2020 by 5:00 pm EST
- Letters to applicants not receiving funding (as applicable) – May 15, 2020
- Budget Clarification and Approval Period: May 18 – June 12, 2020
- Anticipated Contract Period: Approximately June 15, 2020 – June 14, 2021

Special Considerations

Please register and participate in the Budget Technical Assistance Call on April 7, 2020 at 2:00 pm EST. This is especially important for those who have never written a VF budget before or those who have not gone through a VF clarification period.



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Q & A

Use the chat feature, unmute your line (*2), or email Katie@volunteerflorida.org



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