

Volunteer Generation Fund

FY 2019-2020
Funding Opportunity

Technical Assistance Call



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Volunteer Florida

Volunteer Florida is the Governor's lead agency for volunteerism and national service in Florida, administering more than \$43 million in federal, state, and local funding to deliver high-impact national service and volunteer programs in Florida.

Volunteer Florida promotes and encourages volunteerism to meet critical needs across the state. Volunteer Florida also serves as Florida's lead agency for volunteers and donations before, during, and after disasters.



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Volunteer Generation Fund (VGF)

Volunteer Florida administers the Volunteer Generation Fund (VGF), an initiative of the Corporation for National & Community Service (CNCS) that focuses investment on volunteer management practices that increase volunteer recruitment and retention.

Volunteer Florida seeks to support local organizations to increase their capacity to recruit, manage, support and retain skills-based volunteers to serve in high-value volunteer assignments.

Grant period is a twelve-month period, beginning October 1, 2019 and ending September 30, 2020.

Volunteer Florida will make available up to \$350,000 for sub grantees serving the needs of Floridians.



Eligibility

Eligible entities must be a public or private nonprofit organizations, including faith based and other community organizations; institutions of higher education; government entities within states or territories (e.g., cities, counties); labor organizations; partnerships and consortia; or Indian Tribes.

Volunteer Florida will encourage geographic diversity by actively seeking proposals from all seven (7) regions of the state, as defined by the Florida Division of Emergency Management.

The Volunteer Generation Fund cannot be used as an expansion of existing federally funded national service programs such as; AmeriCorps, AmeriCorps VISTA, Senior Corps (RSVP, Foster Grandparents).



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Focus Areas:

Six (6) CNCS focus areas

Disaster Services

Economic Opportunity

Education

Environmental Stewardship

Healthy Futures

Veterans and Military Families

Special Considerations

Disaster Services

Opioid Crisis



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Fatal Criteria:

Proposals will not be reviewed for funding unless all of the following criteria are met:

The proposal was submitted in the Blackbaud online portal and received by Volunteer Florida no later than **Friday, August 16, 2019 by 5:00pm EST**. Note: Proposals will not be accepted via email or hard copy.

The proposal includes all of the following performance measures:

- 1. 400 skills based skills based volunteers recruited**
- 2. 3,000 hours served by skills based volunteers**
- 3. Participation in a pre/post-test assessment measuring organizational implementation of effective volunteer management practices.**

The proposal requests the allowable sub-grant amount of \$15,000 (new or second year application) or \$20,000 (third year application) and provides 100% match (\$15,000 or \$20,000). Note: Match can be cash or in kind.

The proposal includes an approved Volunteer Florida budget template.

Performance Measures

The applicant must opt in to the required Performance Measures and Targets.

1. Number of community volunteers recruited by organizations or participants. Target: 400
1. Number of hours community volunteers will serve. Target: 3000
1. Applicant will participate in a pre/post test assessment measuring organizational implementation of effective volunteer management practices.



Q & A



E-mail- VGF@volunteerflorida.org



Budget

Funds awarded to sub grantees are intended to be used for **capacity building activities to develop or strengthen skills-based volunteer programs.**

Grants are cost reimbursement only.

Funds should be allocated to the following budget categories:

- o Personnel and Fringe expenses- Max two (2) personnel
- o Database Software

Grantees are required to provide a 100% in kind and/or cash match

All Applicants are required to submit their most recent audit report including the management letter and the schedule of findings and questioned costs.



Other Requirements

Reporting:

Successful sub-grantees will report to Volunteer Florida on Volunteer Generation Fund Performance Measures as specified herein including number of volunteers engaged, hours served, volunteer demographics and increase of organizational effective volunteer management practices.

Background Checks:

Successful sub-grantees will be required to complete an online training and the three part background check process consistent with the standards of the Corporation for National & Community Services Volunteer Generation Fund National Criminal History Check Requirements.

All grantee staff that are covered individuals will have their background checks initiated on or before their first day of work. In general, this includes a National Sex Offender Registry check, State of Residency and a FBI fingerprint based check. Volunteer Florida will be responsible for completing all checks through TrueScreen and Fieldprint.



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Anticipated Timeline

Application opens – July 12, 2019

Application technical assistance calls – July 23, 2019 - 10:00 AM

Application due to Volunteer Florida – August 16, 2019

Internal programmatic and budget review – Aug 19, 2019 – September 2, 2019

Clarification provided to applicants – September 2, 2019

Final applications and budgets including clarification changes due to Volunteer Florida –
September 13, 2018

Notification of Award – September 30, 2019

Contracts provided to successful applicants – October 1, 2019

Volunteer Florida VGF contract overview conference call – October 8, 2019

Letters to applicants not receiving funding (as applicable) – October 31, 2019

Volunteer Generation Fund Training - required for sub grantees – November 19-21, 2019

(anticipated)

Q & A



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Application Instructions

Complete the following steps to submit the Volunteer Generation Fund application.

Review the Application Instructions and Scoring Criteria to align submission response accordingly.

Open this website in either Internet Explorer or Mozilla Firefox.

https://www.GrantRequest.com/SID_2153?SA=SNA&FID=35481

Download step-by-step screen shots of the application by visiting

<https://www.volunteerflorida.org/grants/>



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