



Exit

Please enter your Tax ID:

OK



Exit

**Please fill out this brief eligibility quiz.**

Are you a Florida based organization?

-Select One-

Is your organization one of the following: a public or private nonprofit organizations, including faith -based and other community organizations; institutions of higher education; government entities within states or territories (e.g., cities, counties); labor organizations; partnerships and consortia; or Indian Tribes?

-Select One-

Do you use volunteers to meet the mission of your organization?

-Select One-

Submit

### Cover Sheet

Printer Friendly Version | E-mail Draft

\* Required before final submission

#### Volunteer Generation Fund 2019-2020 Application

For all Volunteer Generation Fund application documents, please visit our website. [www.volunteerflorida.org](http://www.volunteerflorida.org)

#### Organization Information

\* Organization Name  \* Tax ID  \* Organization Type

\* Previous VGF grantee  \* Florida Region   
Refer to the Florida Division of Emergency Management seven (7) regions. To find your region please review: [HERE](#)

\* Address

\* City  \* State  \* Postal Code

\* Phone  \* Website

#### Applicant Information

Chief Executive Officer First Name  Chief Executive Officer Last Name

Chief Executive Officer Title  Chief Executive Officer Email Address

Chief Executive Officer Phone

If the primary contact for your proposal is the same as your Chief Executive Officer, check this box.

Applicant First Name  Applicant Last Name

Applicant Title  E-mail

Phone Number

## Project Demographics

Printer Friendly Version | E-mail Draft

\* Required before final submission

### Project Demographics

\* **Project Title**

\* **City (ies) Served**

\* **County (ies) Served**

\* **Volunteer Generation Fund Primary Focus Area**

Descriptions of the focus areas can be found [HERE](#). Check **one** primary focus area.

- Disaster Services
- Economic Opportunity
- Education
- Environmental Stewardship
- Healthy Futures
- Veterans and Military Families

\* **Special Consideration Area (if applicable)**

Check one or more special consideration areas, if applicable.

- Disaster Services
- Opioid Crisis
- N/A

\* **Volunteer Management Practices**

This project will increase effective volunteer management practices as demonstrated by implementing the following steps or functions for effectively managing volunteers.

Applicants **must select three (3) functions**, but can check all that apply.

- Market Research and Community Needs Assessment
- Strategic Planning to Maximize Volunteer Impact
- Recruiting and Marketing to Prospective Volunteers
- Interviewing, Screening, and Selecting Volunteers
- Orienting and Training Volunteers
- Ongoing Supervision and Management
- Recognition and Volunteer Development
- Measuring Outcomes and Evaluating the Process

Save & Finish Later

Next

### Proposal Narrative

Printer Friendly Version | E-mail Draft

\* Required before final submission

#### Proposal Narrative

\* Executive Summary 

250 Word Limit

Please use the following template:


The [Name of the organization] proposes to have 400 volunteers, contributing 3000 hours who will [service activities the volunteers will be doing] in [the locations where the volunteers will serve]. In addition, (list one or more types of volunteer management practices) will be improved. At the end of the contract year, the volunteers will be responsible for [anticipated outcome of project].

Word count 0 of 250

\* Special Consideration 

250 Word Limit

Word count 0 of 250

\* Narrative 

500 Word Limit

**\* Past Performance** ⓘ  
500 Word Limit

Word count 0 of 500

**\* Organizational Capacity** ⓘ  
500 Word Limit

Word count 0 of 500

Save & Finish Later

Next

### Performance Measures

Printer Friendly Version | E-mail Draft

\* Required before final submission

#### Performance Measures

All Volunteer Generation Fund applicants must opt into all three (3) performance measures. By checking the boxes below, the applicant opts into the required Performance Measures and Targets.

\* VGF Performance Measures

- 1. Number of community volunteers recruited by organizations or participants. Target: 400
- 2. Number of hours community volunteers will serve. Target: 3000
- 3. Applicant will participate in a pre/post test assessment measuring organizational implementation of effective volunteer management practices.

\* Performance Measure Narrative ⓘ

500 Word Limit

Word count 0 of 500

Save & Finish Later

Next

### Budget

Printer Friendly Version | E-mail Draft

\* Required before final submission

#### Budget

**Please upload:**

- 2019-2020 Proposed VGF Budget
- Most recent audit report including the management letter, the schedule of findings, and questioned costs

The maximum size for all attachments combined is 25 Mb. Please note that files with certain extensions (such as "exe", "com", "vbs" or "bat") cannot be uploaded.

\* 2019-2020 Budget

Browse... No file selected.

Upload

\* Audit

Browse... No file selected.

Upload

\* Budget Narrative ⓘ

500 Word Limit

Word count 0 of 500



### Submission

[Printer Friendly Version](#) | [E-mail Draft](#)

- \* Required before final submission
- \*  By checking this box, I understand that VGF grantees will be required to complete a three part background check process consistent with the standards of the Corporation for National and Community Services Volunteer Generation Fund National Criminal History Check Requirements.
- \*  By checking this box, I agree that to the best of my knowledge and belief, all data in this proposal is true and correct. The governing body of this organization has duly authorized this proposal and we will comply with all applicable state and federal laws and regulations.

\* Electronic Signature        \* Submission Date

**Note- Once the proposal is submitted you will receive an automated e-mail from Volunteer Florida with a copy of the submission and a tracking number. If no tracking number is received, the proposal was not submitted and the user should follow the steps listed in the RFP to submit.**