

Volunteer Generation Fund

FY 2018-2019

Funding Opportunity

Technical Assistance Call



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Volunteer Florida

Volunteer Florida is the Governor's lead agency for volunteerism and national service in Florida, administering more than \$32 million in federal, state, and local funding to deliver high-impact national service and volunteer programs in Florida.

Volunteer Florida promotes and encourages volunteerism to meet critical needs across the state. Volunteer Florida also serves as Florida's lead agency for volunteers and donations before, during, and after disasters.



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Volunteer Generation Fund (VGF)

Volunteer Florida administers the Volunteer Generation Fund (VGF), an initiative of the Corporation for National & Community Service (CNCS) that focuses investment on volunteer management practices that increase volunteer recruitment and retention.

Volunteer Florida seeks to support local organizations to increase their capacity to recruit, manage, support and retain skills-based volunteers to serve in high- value volunteer assignments.

Grant period is a twelve-month period, beginning October 1, 2018 and ending September 30, 2019.

Volunteer Florida will make available up to \$360,000 to a maximum of twenty-four (24) sub grantees serving the needs of Floridians, each receiving \$15,000 in grant funding and training support.



Eligibility

Eligible entities must be a public or private nonprofit organizations, including faith based and other community organizations; institutions of higher education; government entities within states or territories (e.g., cities, counties); labor organizations; partnerships and consortia; or Indian Tribes.

Volunteer Florida will encourage geographic diversity by actively seeking proposals from all seven (7) regions of the state, as defined by the Florida Division of Emergency Management.

The Volunteer Generation Fund cannot be used as an expansion of existing federally funded national service programs such as; AmeriCorps, AmeriCorps VISTA, Senior Corps (RSVP, Foster Grandparents).



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Focus Areas:

Six (6) CNCS focus areas

Disaster Services

Economic Opportunity

Education

Environmental Stewardship

Healthy Futures

Veterans and Military Families

Special Considerations

Disaster Services

Opioid Crisis



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Fatal Criteria:

Proposals will not be reviewed for funding unless all of the following criteria are met:

The proposal was submitted in the MicroEdge online portal and received by Volunteer Florida no later than **Tuesday, August 7, 2018 by 5:00pm EST**. Note: Proposals will not be accepted via email or hard copy.

The proposal includes all of the following performance measures:

- 1. 400 skills based skills based volunteers recruited**
- 2. 3,000 hours served by skills based volunteers**
- 3. Participation in a pre/post-test assessment measuring organizational implementation of effective volunteer management practices.**

The proposal requests the maximum allowable sub-grant amount of \$15,000 and provides 100% match (\$15,000). Note: Match can be cash or in kind.

The proposal includes an approved Volunteer Florida budget template.

Performance Measures

The applicant must opt in to the required Performance Measures and Targets.

1. Number of community volunteers recruited by organizations or participants. Target: 400
1. Number of hours community volunteers will serve. Target: 3000
1. Applicant will participate in a pre/post test assessment measuring organizational implementation of effective volunteer management practices.



Questions



Budget

Funds awarded to sub grantees are intended to be used for **capacity building activities** to **develop or strengthen skills-based volunteer** programs.

Grants are cost reimbursement only.

\$15,000 should be allocated to the following budget categories:

- o Personnel and Fringe expenses- Max two (2) personnel
- o Personnel Background Checks- Max two (2) personnel
- o Database Software

Grantees are required to provide a 100% in kind and/or cash match (\$15,000 minimum).

All Applicants are required to submit their most recent audit report including the management letter and the schedule of findings and questioned costs.



Other Requirements

Reporting:

Successful sub-grantees will report to Volunteer Florida on Volunteer Generation Fund Performance Measures as specified herein including number of volunteers engaged, hours served, volunteer demographics and increase of organizational effective volunteer management practices.

Background Checks:

Successful sub-grantees will be required to complete an online training and the three part background check process consistent with the standards of the Corporation for National & Community Services Volunteer Generation Fund National Criminal History Check Requirements.

This includes a National Sex Offender Predator Registry (NSOPR) clearance, State of Florida (and State of Residence as applicable) and FBI fingerprint check on all staff members assigned to grant through federal or match funds.



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Volunteer Generation Fund

Anticipated Timeline

Application opens – June 25, 2018

Application technical assistance calls – July 10, 2018 - 10:00 AM EDT

Application due to Volunteer Florida – August 7, 2018 by 5:00 PM EDT

Internal programmatic and budget review – August 7, 2018 – August 21, 2018

Request for clarification (as applicable) – August 22, 2018

Response to request for clarification due – September 7, 2018

Notice of Award – September 28, 2018

Intended date of contract award – October 1, 2018

Volunteer Florida VGF contract overview conference call – October 4, 2018

Letters to applicants not receiving funding (as applicable) – October 31, 2017

Volunteer Generation Fund Training - required - November 7-9, 2018 *(anticipated)*

Q & A



E-mail- VGF@volunteerflorida.org



Application Instructions

Complete the following steps to submit the Volunteer Generation Fund application.

Review the Application Instructions and Scoring Criteria to align submission response accordingly.

Open this website in either Internet Explorer or Mozilla Firefox.

https://www.GrantRequest.com/SID_2153?SA=SNA&FID=35415

Download step-by-step screen shots of the application by visiting

<https://www.volunteerflorida.org/grants/>



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Q & A



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