

VOLUNTEER FLORIDA
Volunteer Generation Fund Budget FY 2017-2018

LEGAL APPLICANT (LEAD AGENCY):	Insert Organization Name Here				
PROJECT TITLE:	Insert Project Title Here				
PROGRAM YEAR:	2017-2018				
			CNCS	Grantee	Total
SECTION I: Program Operating Costs					
1. Personnel Expenses - List each employee by last name, first name initial and position title. Include up to two (2) individuals.					
	Annual Salary	% time			
e.g. Smith, John- Program Manager	\$30,000.00	53	\$13,000.00	\$3,000.00	\$16,000.00
			\$0.00	\$0.00	\$0.00
1. Subtotal Personnel Expenses			\$13,000.00	\$3,000.00	\$16,000.00
2. Personnel Fringe Benefits - Include up to two (2) individuals.					
FICA			\$0.00	\$0.00	\$0.00
Health			\$0.00	\$0.00	\$0.00
Workers' Comp			\$0.00	\$0.00	\$0.00
Other(Please Specify)			\$0.00	\$0.00	\$0.00
2. Subtotal Personnel Fringe Benefits			\$0.00	\$0.00	\$0.00
3. Personnel Background Checks - List each employee by last name, first name initial and position title. Include up to two (2) individuals.					
	Cost				
Smith, John Background Check	100		\$0.00	\$100.00	\$100.00
			\$0.00	\$0.00	\$0.00
3. Personnel Background Checks			\$0.00	\$100.00	\$100.00
4. Database Software					
	Cost	Usage			
Volunteer Management System	\$9,900.00	100%	\$0.00	\$9,900.00	\$9,900.00
4. Database Software			\$0.00	\$9,900.00	\$9,900.00
TOTAL BUDGET AMOUNTS:			\$13,000.00	\$13,000.00	\$26,000.00
CNCS / Grantee Share:			50.00%	50.00%	100.00%
APPROVED BY LEGAL APPLICANT:					Insert Signature Here

SAMPLE