

# CORE THOUGHT

## SAMPLE BUDGET

*Independent quasi-experimental design evaluation for national program with 30 sites.*

The following is the proposed budget for the independent evaluation project. The cost for each step includes consultant time at \$750/day (typical CNCS daily rate), travel expenses (prices valid as of 10/1/20xx), other operating costs (supplies, telephone, postage, and duplication) and overhead/indirect costs (20%).

<b>Step</b>	<b>TOTAL</b>
<b>Literature Research, Evaluation Design and Instrument Development</b>	
• 8 days @ \$750/day = \$6,000	\$6,000
• Operating Costs	\$200
• Overhead (20%)	\$1240
<b>SUBTOTAL</b>	<b>\$7,440</b>
<b>On-Site, Telephone and/or Online Data Collection and Site T/TA</b>	
• 15 days @ \$750 = \$11,250	\$11,250
• Operating Expenses	\$300
• 6 Trips (Airfare = \$550, per diem (M&IE and hotel) 2@\$228 + ground transportation and other \$200 = \$1206/trip)	\$7,236
• Overhead (20%)	\$3,757
<b>SUBTOTAL</b>	<b>\$22,543</b>
<b>Data Aggregation and Analysis</b>	
• 10 days @ \$750 = \$7,500	\$7,500
• Operating Expenses	\$200
• Overhead (20%)	\$1,540
<b>SUBTOTAL</b>	<b>\$9,240</b>
<b>Report Preparation and Debrief</b>	
• 10 days @\$750 = \$7,500	\$7,500
• Operating Expenses (including report duplication and webinar presentation of findings)	\$300
• Overhead (20%)	\$1,560
<b>SUBTOTAL</b>	<b>\$9,360</b>
<b>TOTAL ESTIMATED BUDGET</b>	
Literature Review, Evaluation Design and Instrument Development	\$7,440
On-Site, Telephone and/or Online Data Collection and Site T/TA	\$22,543
Data Aggregation and Analysis	\$9,240
Report Preparation and Debrief	\$9,360
<b>TOTAL</b>	<b>48,583</b>