



State of Florida Contract #600-760-11-1  
Order Form

Agreement Number  

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**Your Business Information**

FLA COMMISSION ON COMMUNITY SERVICE		61-1596268	
Full Legal Name of Lessee	DBA Name of Lessee	Tax ID # (FEIN/TIN)	
3800 ESPLANADE WAY STE 180	TALLAHASSEE	FL	32311-6103
Billing Address	City	State	Zip+4
Janis Timmons	850 414-7400 ext 115	FL	32311-6103
Billing Contact Name	Billing Contact Phone #	Billing CAN #	
3800 ESPLANADE WAY STE 180	TALLAHASSEE	FL	32311-6103
Installation Address (if different than billing address)	City	State	Zip+4
Tracie Lambright/Erik Steffen	850 414-7400 ext	FL	32311-6103
Installation Contact Name	Installation Contact Phone #	Installation CAN #	
	Janis Timmons		
Please note any special billing requirements here	Invoice Attention of	Customer PO #	

**Your Business Needs**

Qty	Business Solution Description
<b>Mail Stream Solution - 2</b>	
1	DM125 Desktop Mailing System
1	IntelliLink Interface / PSD for DM125 / DM225
1	DM Series Analytics (50 Accounts)
1	5lb Integrated Weighing
1	LAN Connection Kit
1	Integrated Weighing Platform
1	Moistener for DM125
1	pbSmartPostage Free
1	Professional Installation for DM100/DM125
1	IntelliLink Subscription

- Check items to be included in customer's payment
- Service Level Agreement**
- Provides Standard SLA with Training
- Software Maintenance (additional terms apply)  
Provides revision updates and technical assistance
- Soft-Guard® Subscription  
Provides postal and carrier updates  
If you do not elect to include Soft-Guard® protection with your lease, you will automatically receive updates at the then-current rates.
- IntelliLink® Subscription/Meter Rental/Value Based Services  
Provides simplified billing and includes postage resets
- Value Based Services  
 Purchase Power Receive an invoice for postage, consolidated billing,  
 (No Transaction Fees) and enhanced management reporting information.

**Your Payment Plan**

Number of months	Monthly amount*
First 48	\$52.00

- Required Advanced check of \$0.00 received.  
 Tax Exempt certificate attached

\* Does not include any applicable sales taxes & Payment plans begin after any applicable Prorated Usage Period

**Your Acknowledgement**

By your signature below, you are entering into a Lease Agreement pursuant to the terms and conditions of the State Contract #600-760-11-1.

Signature	2/27/15 Date	Director of Finance	Janis@volunteerflorida.org
JANIS TIMMONS Print Name	473 Title	Email Address	
Katie Gunther Account Rep	District Office	PBGFS Acceptance	

Thank you for choosing Pitney Bowes as the provider of Mailstream technologies. The DM Series™ Mailing System you have selected represents the finest technology available in the mailing industry. In order to take advantage of all it has to offer it is important that your company's network is ready when the installation is performed. A LAN based connection is the primary method for your new DM Series™ Mailing System to connect to Pitney Bowes for postage download, software updates and more!

To help ensure your complete satisfaction, please take a few moments to review the following information about Constant Connection.

### **Customer Checklist**

- IT administrator has been notified of Constant Connection installation
- Customer has a 'working' network connection
- Native Internet Access (If not, IT to provide method of access, supply IT with Constant Connection manual)
- Port 80 (HTTP) and Port 21 (FTP) allow outbound initiated transactions
- A wall jack is within 14 feet of the equipment

If not, some wireless routers are compatible with your new DM Series Mailing System (For more information see [pb.com/constantconnection](http://pb.com/constantconnection). Refer to the supported devices section)

For more information on Constant Connection please visit – [www.pb.com/constantconnection](http://www.pb.com/constantconnection). ISCA Certification, White Papers, FAQ's and Customer Support are available should you have additional questions or require further assistance.